COLLINGHAM *Parish Council*

MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING

held at 6:30pm on 22nd October 2026

at the Youth & Community Centre, Low Street, Collingham

Present: Cllr Iain Orme (Chair), Cllr R Fabian, Cllr S Gray, Cllr A Haberton, Cllr P Holland, Cllr J Wilson, Cllr S Blagg
In attendance: Harriet Prior (Assistant Parish Clerk)

162. Declaration of intent to record, film or photograph the meeting by members, members of the public or the press

- None

163. Public Forum

- 3

164. To receive apologies for absence

a. from Cllrs M Sturman G French and T Dodds

- Resolved unanimously to accept reasons for absence

165. To receive declarations of interest

- Councillor A Haberton - Account transactions finance
- Chair I Orme 171. C Councillors allowance Policy
- 26/01459/FUL Councillor S Gray declared interest.

166. To receive and approve the Minutes of the meeting of 24th September 2026, previously circulated to councillors

- These were agreed unanimously as a true record and were signed by the Chair

167. To receive reports from County and District Councillors

Update from County Councillor Janette Barlow:

- Updates on Boundary and Drove Lane Completed

Update from District Councillor Linda Dale:

- Dog Fouling: The issue in the orchard will be discussed with Linda Dales. Signage and the times of occurrence will be considered to allow Lauren to attend.
- Cemetery Bins: A larger green bin collection is free of charge. Charges apply to larger items and brown or grey bins. The bin must still be placed out for collection.
- Public Spaces Protection Order: Councillors to consider suitable areas over the next six to eight weeks.
- Armed Forces Scheme: Further information to be sought regarding signing up to the scheme and obtaining a certificate. Phil Sathiel is the suggested contact.

Action: Parish Clerk to get more information on this.

- Independent Cabinet Meeting: IO to expect a call the following day.
- Community Grant Scheme: The scheme is expected to launch by the end of October and may benefit local sports clubs and community groups.

169. Finance

a. To formally note items of receipt for the month

Noted

b. To formally approve items paid since last meeting by BACS/PayPal

- Approved

Action: Assistant Clerk to check on unity regarding DL payment

c. To formally approve invoices to be paid by BACS

- Approved

d. Bank Reconciliation by Councillors I Orme and J Wilson

170. Planning

a. Applications for consideration

26/01177/FUL **Resolved to support 7 votes, see comments**	Lincolnshire Cooperative Food Store High Street Collingham Newark On Trent	Installation of self-service launderette facility and associated works - Agreed, provided it can be positioned further back against the wall without taking up a parking space.
26/01329/HOUSE **1 voted to support 6 voted against supporting the application**	4 Green Way Collingham Newark On Trent NG23 7DX	Alterations & Extension to Existing House. - Concerns were raised regarding the loss of car parking spaces and the disproportionate size of the proposed development.
26/01459/FUL **Resolved to support 6 votes** Councillor S Gray declared interest.	Pearsons Nurseries Whitemoor Lane Collingham Newark On Trent	Erection of Horticultural Building and Polytunnels - Add a roof water catchment into the planning
26/01095/HOUSE **Resolved to support 7 votes** – see comments	55 Swinderby Road Collingham Newark On Trent NG23 7PB	Proposed extension and alterations to dwelling. - Make sure there is allocated parking
26/01465/HOUSE Votes: **Support: 3** **Object: 4** **Resolved to not support the application.**	36 Woodhill Road Collingham Newark On Trent NG23 7N	Removal of hedge and replacement with new boundary fence. - Concerns were raised regarding the impact on the street scene and the loss of biodiversity. It was suggested that alternative types of hedging be considered.
26/01492/HOUSE **Resolved to support 7 votes**	The Thatched Cottage 19 High Street Collingham Newark On Trent	50% Reduction of existing hedge and replacement timber fence within hedgerow boundary.
26/01524/FUL **Resolved to support 7 votes**	Collingham Cricket Club Newark Road	Proposed patio area to front of an existing cricket pavilion (the Woodcock Pavilion).

	Collingham NG23 7RD	
26/01529/FUL **Resolved to support 7 votes**	107 High Street Collingham Newark On Trent NG23 7NG	Conversion of existing house and hairdresser salon into 5no. flats and Use class E unit - Concerns were raised regarding vehicle access to and from the property, along with the existing car parking issues.
26/01554/FUL **See comments**	Land At Potter Hill Farm Cottage Fosse Road Collingham Newark On Trent NG23 7QA	Erection of an agricultural storage/implement shed - All councillors to submit their views to Councillors A. Haberton and S. Blagg to prepare the planning response by 4 November.

b. Applications determined

26/00569/HOUSE	Old White Moor Farmhouse Whitemoor Lane Collingham Newark On Trent NG23 7QH	Application refused
26/01349/TWCA	The Thatched Cottage 19 High Street Collingham Newark On Trent NG23 7LA	No objection
26/01338/TWCA	Church Cottage 6 South End Collingham Newark On Trent NG23 7LL	No objection
26/01272/LBC/ 26/01393/HOUSE	Fern Cottage 49 High Street Collingham Newark On Trent NG23 7LB	Application permitted
26/01182/HOUSE	6 Temperance Lane Collingham Newark On Trent NG23 7LU	Application permitted

171. Documents Review

(a). Vexatious Requests Policy - Approved

Action: Typing errors to be emailed across to the Parish Clerk

(b). Risk Register - Approved

Action: Formatting problem to be checked by Parish Clerk

(c) Councillors Allowances Policy- Approved

Action: Parish Clerk, HMRC mileage allowances to be checked following recent changes. The suspension clause also requires clarification with NALC.

(d) Dignity at work Policy - Approved

172. Correspondence

- Noted

173. Clerks and Councillors Reports

- Footpath Plan: Councillor R Fabian and P Holland discussed updating the footpath plan since last year's new reference numbers have been changed.

Action: Parish Clerk, NALC guidance to be checked, and NCC to be contacted to request an up-to-date map

- Gullies and Drains: Councillor S Gray requested a schedule of works for gullies and drains. It is unclear whether this was previously actioned.
  Action: Parish Clerk to request a schedule of works from NCC and discuss at next meeting.

- Dog Bin and Bridge Ownership: Councillor P. Holland raised the issue of the dog bin on Cross Lane. Linda Dales will follow up on the ownership of the bridge and liaise with Councillor P. Holland regarding the next steps.

- Memorial Hall Notice Board: Councillor P. Holland to inspect the notice board and establish whether it can be opened.

- Grant Funding: The Parish Council has been awarded £1,000 through Glow Funding. This will be utilised for a new shed at William Bailey house.

- Councillor A. Haberton retrieve the shredding machine from Caron for use in the library.

- Councillor Responsibilities: Linda Dales requested a list of councillors who act as a first point of contact for the Parish Council such as the Rural Advice Centre.
  Action: Parish Clerk to retrieve the list and circulate to councillors and Linda before the next meeting.

174. Fleet article for December to be written by S Blagg and T Dodds

- Community Area Groups and Defibrillator Scheme: Councillor R. Fabian suggested that community area groups be made aware of the defibrillator scheme and encouraged to apply. It was noted that the Parish Council would not be responsible for maintenance, and groups should be made aware of their responsibilities and the availability of the scheme.

- Christmas Collection: Councillor Linda Dales enquired about this year's Christmas collection and asked councillors to consider supporting the Rural Advice Centre, which relies on fundraising and is a highly used community service.

Meeting closed: 20:00