

COLLINGHAM *Parish Council*

MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING

held at 6:30pm on 24th September 2026

at the Youth & Community Centre, Low Street, Collingham

149. Declaration of intent to record, film or photograph the meeting by members, members of the public or the press

- None

150. Public Forum

- No attendees

151. To receive apologies for absence

- a. from Cllrs G French and R Fabian**
 - Resolved unanimously to accept reasons for absence
- b. from District Councillor Dales**
 - Noted

152. To receive declarations of interest

- Cllr J Wilson regarding the Parish Field
- Cllr T Dodds regarding application 26/01307/FUL

153. To receive and approve the Minutes of the meeting of 27th August 2026, previously circulated to councillors

- These were agreed unanimously as a true record and were signed by the Chair

154. To receive reports from County and District Councillors

- None

155. Finance

- a. To formally note items of receipt for the month**
 - Noted
- b. To formally approve items paid since last meeting by BACS/PayPal**
 - Approved
- c. To formally approve invoices to be paid by BACS**
 - Approved
- d. Bank Reconciliation by Councillors I Orme and P Holland**
- e. To approve work to the library and Youth and Community Centre**
 - Approved
- f. To approve purchase of a new notice board at Collingham Station**
 - Approved
 - Action: Parish Clerk to speak with contact at station to confirm location.

g. To approve purchase of racking for the cemetery shed

- Resolved to apply for the Flood Grant scheme for the racking
- Action: Councillors J Wilson and P Holland to measure area and report back on requirements to Parish Clerk. Parish Clerk to send grant application to NSDC.

156. Planning

a. Applications for consideration

26/01242/FUL Resolved to support. 8 voted to support.	Land At Former Factory 27 Woodhill Road Collingham Newark On Trent NG23 7NR	Self build/custom build dwelling on Plot 9B
26/01272/LBC Resolved to support. 8 voted to support.	Fern Cottage 49 High Street Collingham Newark On Trent NG23 7LB	Electric vehicle (EV) charger.
26/01393/HOUSE Resolved to support. 8 voted to support.	Fern Cottage 49 High Street Collingham Newark On Trent NG23 7LB	Electric vehicle (EV) charger.
26/01307/FUL Resolved to support. 7 voted to support. 1 abstention.	Land At Former Factory 27 Woodhill Road Collingham Newark On Trent NG23 7NR	Self build/custom build dwelling on Plot 9A.
26/01312/HOUSE Resolved to support. 8 voted to support.	8 South End Collingham Newark On Trent NG23 7LL	Removal of existing conservatory and chimney. Replacement single storey rear extension, new window and external alterations.
26/01313/LBC Resolved to support. 8 voted to support.	8 South End Collingham Newark On Trent NG23 7L	Removal of existing conservatory and chimney. Replacement single storey rear extension, new window, external alterations and repairs to building.
26/01354/HOUSE	Pine Lodge 5 Low Street Collingham Newark On Trent NG23 7LW	Replacement entrance gates.

Resolved to support. 8 voted to support.		
26/01365/FUL Resolved not to support. 8 voted against supporting the application.	Land At 78 Swinderby Road Collingham Newark On Trent NG23 7PB	Proposed dwelling

b. Applications determined

26/01118/TWCA	Mayfield House, 70 High Street, Collingham, Newark On Trent, NG23 7NG	No objection
26/01065/HOUSE	14 Barnfield Road, Collingham, Newark on Trent NG23 7SN	Application Permitted
26/00949/FUL	The Saddle Fit Centre, Norwell Land, Brough, Newark on Trent, NG24 2PE	Application permitted
26/01294/TWCA	5 Baptist Lane, Collingham, Newark on Trent, NG23 7LT	No objection

157. Documents Review

- a. **Complaints procedure**
 - Approved
- b. **Tree safety policy**
 - Approved
- c. **Disciplinary and Dismissal procedure**
 - Approved
- d. **Community Speedwatch Risk Assessment**
 - Approved

158. Grounds Maintenance Review

- Noted the Grounds Maintenance would be up for tender in the New Year. Council have requested at least three companies to tender for the work and will vote in the November meeting.
Action: Parish Clerk to liaise with NALC to ensure tender process is fair and also get advice with the specification.

159. Correspondence

- a. Update from Newark and Sherwood District Council on Local Government Reorganisation and Local Elections
 - Noted the LGR update and will await further information from the Government.

160. Clerks and Councillors Reports

- Parish Clerk Lauren advised to the council that we have taken on an external company for employee payroll. Lauren is also trying to secure an additional dog waste bin on cross lane.
- Parish Clerk Mary-Ann asked the council if we could trial a new accounts software package, as she believes it will run smoother than the previous.
The Council approved to trial the new system with the new Clerk over the coming months.
- Councillor A Haberton raised the issue with the bins at the South Cemetery and that she is having to move the waste herself weekly.
Action: Councill J Wilson has kindly offered to take this job on, while Parish Clerk tries to determine if we can change the bins and get the support of the Council to collect.
- Councillor J Wilson raised the Parish Field and what the plans are for this space moving forward.
Action: A subgroup will be created to decide on this and report back at the next meeting.
- Chairman I Orme informed us of the excellent outcome with Collingham in Bloom this year.

161. Fleet article for November 2026

- Councillors M Sturman and J Wilson

Meeting closes at 20:05

Receipts

Description	Credit	Gross Account Code	Account	Reserves
icks Catch - Fish van rent	10.00	10.00 Rent	Rent	Maintenance
ottinghamshire County Council - Library rent	1,000.00	1,000.00 Rent	Rent	Maintenance
ayPal	0.43	0.43 Interest	Reserve Accounts Interest	General
Total	1,010.43	1,010.43		

Payments

Description	Debit	Net	VAT	Gross Account	Reserves
Unity Trust	7.00	7.00	0.00	7.00 Bank Fees	General
Gorilla Man - Fitness instruction	140.00	140.00	0.00	140.00 GEM	GEM
Caron Ballantyne - GEM food	69.98	69.98	0.00	69.98 GEM	GEM
Linda Dales	24.54	24.54	4.91	29.45 GEM	GEM
Phoenix Hall - Venue hire	91.00	91.00	0.00	91.00 GEM	GEM
SSCC - Venue hire	70.00	70.00	0.00	70.00 GEM	GEM
Amazon - Stationery	17.33	17.33	3.46	20.79 GEM	General
D Lyne - Grounds maintenance	1,114.17	1,114.17	222.83	1,337.00 Grounds Maintenance	Maintenance
Currys - Printer	208.33	208.33	41.66	249.99 IT Equipment	General (Capital)
SLCC - SLCC membership for Lauren	215.00	215.00	0.00	215.00 Memberships	General
SLCC Enterprises	77.00	77.00	15.40	92.40 Training	General
Notts ALC	50.00	50.00	0.00	50.00 Training	General
Notts ALC	50.00	50.00	0.00	50.00 Training	General
Notts ALC	50.00	50.00	0.00	50.00 Training	General
SLCC Enterprises - ILCA for Lauren	140.00	140.00	28.00	168.00 Training	General
Ryman - Confidential waste	70.79	70.79	14.16	84.95 Waste	General
Total	2,395.14	2,395.14	330.42	2,725.56	