

COLLINGHAM *Parish Council*

MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING

held at 6:30pm on 26th February 2026

at the Youth & Community Centre, Low Street, Collingham

Present: Cllr Iain Orme (Chair), Cllr Sue Gray, Cllr Angela Haberton, Cllr Patrick Holland, Cllr John Wilson

In attendance: Mary-Ann Horley (Clerk)

Members of the Public: 1

Item	Title	Action
16.	Declaration of intent to record, film or photograph the meeting by members, members of the public or the press - None	
17.	Public Forum - None	
18.	To receive apologies for absence <ul style="list-style-type: none">● from Cllr E Norton, Cllr S Blagg, Cllr T Dodds, Cllr R Fabian and Cllr G French<ul style="list-style-type: none">➤ Resolved unanimously to accept reasons for absence● from District Cllr L Dales and County Councillor J Barlow - Noted	
19.	To receive a declaration of interest from Cllr Wilson in Item 22d	
20.	To receive and approve the Minutes of the meeting of 22nd January 2026, previously circulated to councillors <ul style="list-style-type: none">➤ These were agreed unanimously as a true record and were signed by the Chair	
21.	To receive reports from County and District Councillors	
a.	County Councillor Janette Barlow	

	Cllr Barlow sent a report covering the planned emergency resurfacing of the A1133 between Collingham and Besthorpe.	
b.	<p>District Councillor Linda Dales</p> <p>Cllr Dales sent a report covering the village centre car park, CIL funding requirements and the community garden.</p> <p>Councillors raised issues with gritting the village centre car park at the same time as the Co-op car park.</p>	<p>Clerk to set up a meeting with Lincolnshire Cooperative Society regarding the car park.</p> <p>Clerk to liaise with Cllr Dales regarding polytunnel funding requirements.</p>

22.	Finance	
a.	To formally note items of receipt for the month, as appended - Noted	
b.	To formally approve items paid since last meeting by BACS/PayPal, as appended ➤ Approved	
c.	Bank Reconciliation by Councillors Wilson and Blagg	
d.	<p>To consider a Section 137 Grant Application from the Collingham May Fair</p> <p>This would cover the costs of a portaloos block for the three days of the May Fair.</p> <p>➤ Resolved to grant £1000, to be paid at the start of the 2026-27 financial year</p>	Clerk to set up payment to go out on 1st April 2026
e.	To decide whether to accept quote for park repairs	Clerk to check guarantees and send quote and inventory to all councillors
f.	<p>Reserves Review</p> <p>i. CIL/S106 ➤ Accepted</p> <p>ii. Maintenance ➤ Accepted</p>	Clerk to separate CIL and Section 106 reserves

23.	Planning	
a.	Applications for consideration	

	<p>26/00137/HOUSE & 26/00138/LBC - The Nunnery 8 South End Collingham Removal of existing conservatory and chimney. Replacement single storey rear extension, new window, external alterations and repairs to building. ➤ Resolved unanimously to support</p>	
	<p>26/00027/FUL - 105 High Street Collingham Change of use from residential property to a hair and beauty salon. ➤ Resolved unanimously not to support for the material planning reasons of privacy and noise, and access.</p>	
	<p>26/00118/HOUSE - 16 Cawthorne Close Collingham Proposed erection of a replacement conservatory ➤ Resolved unanimously to support</p>	
<p>b.</p>	<p>Applications determined 25/00650/HOUSE - The White House 68 Low Street Collingham Application Permitted</p> <p>25/01847/HOUSE - Gretton Brook Westbrook Lane Collingham Application Permitted</p> <p>26/00069/TWCA - Holly House 91 High Street Collingham No Objection</p> <p>25/01837/HOUSE - 28 Dykes End Collingham Application Permitted</p> <p>25/02048/LDCP - Holly Cottage 10 Bell Lane Collingham Certificate Issued</p> <p>25/02096/LBC - High House 21 South End Collingham Consent Granted</p> <p>26/00184/TWCA - Honey Pot Cottage 26 Dykes End No Objection</p> <p>26/00099/AGR - Cedar Lodge Whitemoor Lane Collingham</p>	

	Planning Application Required 26/00100/AGR - Cedar Lodge Whitemoor Lane Collingham Planning Application Required Noted	
c.	Neighbourhood Plan Regulation 14 Consultation	Cllr Orme and Clerk to analyse responses and feed back to consultant

24.	Documents Review	
a.	Data Breach Policy ➤ Resolved to adopt	
b.	Data Protection Policy ➤ Resolved to adopt	
c.	Volunteers Policy ➤ Resolved to adopt	
d.	Safeguarding Policy ➤ Resolved to adopt	
e.	Park Maintenance Procedure Deferred to March	
f.	Publication Scheme ➤ Resolved to adopt	
g.	Youth & Community Centre License to Occupy ➤ Resolved to sign on behalf of the Parish Council	

25.	Collingham in Bloom <ul style="list-style-type: none"> ● New meeting schedule is going well with work ongoing for the 2026 competition ● Judges route finalised ● Clerk and two volunteers attended the East Midlands in Bloom AGM and Spring Seminar ● Spring work on the Cross wildflower meadow completed ● Financial updates distributed 	
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26.	Local Council Award Scheme	Clerk and Cllr Fabian to
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		compile portfolio Cllr Orme to proofread
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27.	Correspondence	
a.	Appointment of new CEO at Nottinghamshire Association of Local Councils - Noted	
b.	Cross Lane Work Level Crossing - Noted	
c.	Collingham Ward Parish Chairs Group - Noted	

28.	Clerks and Councillors Reports	
a.	Cllr Orme <ul style="list-style-type: none"> Trees on Lunn Lane/Low Street have been removed Storage for Council equipment and consumables is needed to avoid it being kept at staff and councillors houses. There is now space at the Phoenix Hall in an existing container or a new one. 	Clerk to ask Cllr Barlow about tree replacement obligations Cllr Orme to research costs of container for Parish Council storage
b.	Cllr Gray <ul style="list-style-type: none"> The angling society, which has hundreds of members, has approached Cllr Gray with concerns regarding Carlton Ferry Lane closure or repair. Martin Carnaffin of VIA East Midlands is to meet with them. 	
c.	Cllr Wilson <ul style="list-style-type: none"> Trees on Low Street are overhanging the road and obstructing higher vehicles, but are on private land 	Clerk to ask Cllr Barlow about responsibilities for overhanging trees
d.	Cllr Holland <ul style="list-style-type: none"> A resident has raised concerns that the wildflower area in the Community Orchard is spreading into neighbouring gardens 	Clerk to ask grounds contractor to mow a margin between fence and wildflower area

29.	Fleet article for March by Cllrs Orme and Wilson Ideas contributed	
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Meeting closed at 20:09

Appendices

Receipts

Supplier/ Customer	Bank Account	Reserve	Budget Code	Total
Funeral Partners	Unity Current	Burial Grounds	203 Burial Ground Fees	£394.00
PayPal	PayPal	General	201 Reserve Accounts Interest	£0.05
GEM	Unity Current	GEM	202 GEM	£131.00
Fine Align	Unity Current	Collingham in Bloom	208 Donations	£200.00
Jacks Katch	Unity Current	Collingham in Bloom	208 Donations	£50.00
NatWest	NatWest	General	201 Reserve Accounts Interest	£5.76
Jacks Katch	Unity Current	Maintenance	204 Rent	£10.00
The Paddocks (collingham) Ltd	Unity Current	Collingham in Bloom	208 Donations	£50.00
Doug Lyne	Unity Current	Collingham in Bloom	208 Donations	£100.00
Grooming Great	Unity Current	Collingham in Bloom	208 Donations	£50.00
JD Nicholson	Unity Current	Collingham in Bloom	208 Donations	£50.00
Brook House Brewery	Unity Current	Collingham in Bloom	208 Donations	£50.00
PayPal	PayPal	General	201 Reserve Accounts Interest	£0.41
CROWDFUNDER LTD	Unity Current	Collingham in Bloom	208 Donations	£3.64
Shaw-Fire Scooters	Unity Current	Collingham in Bloom	208 Donations	£50.00

Fleet Fencing	Unity Current	Collingham in Bloom	208 Donations	£50.00
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Payments

Supplier/ Customer	Bank Account	Reserve	Budget Code	Net	VAT	Total
OpenPlan	Unity Current	Neighbourhood Plan	406 Neighbourhood Plan	£3,250.00	£650.00	£3,900.00
Richard Edlin	Unity Current	Maintenance	302 Building & Asset Maintenance	£100.00		£100.00
Max Sturman	Unity Current	General	407 Christmas	£18.99		£18.99
Amazon	Unity Current	GEM	209 GEM	£27.68		£27.68
Amazon	Unity Current	GEM	209 GEM	£24.39		£24.39
Amazon	Unity Current	GEM	209 GEM	£17.99		£17.99
Robert Townsend	Unity Current	General	407 Christmas	£260.00		£260.00
HC Grimes	Unity Current	General	407 Christmas	£125.00	£25.00	£150.00
High Class Joinery	Unity Current	Maintenance	302 Building & Asset Maintenance	£168.00		£168.00
JGOW Services Ltd	Unity Current	Maintenance	302 Building & Asset Maintenance	£400.00		£400.00
AEB Landscapes	Unity Current	Maintenance	303 Community Park Maintenance	£150.00		£150.00
Mary-Ann Horley	Unity Current	General	407 Christmas	£5.75		£5.75

South Scarle Community Centre	Unity Current	GEM	209 GEM	£45.00		£45.00
Doug Lyne	Unity Current	Maintenance	301 Grass Cutting etc	£1,066.19	£213.24	£1,279.43
First Rescue Training and Supplies Ltd	PayPal	Maintenance	302 Building & Asset Maintenance	£236.00	£47.20	£283.20
Unity Trust Bank	Unity Current	General	214 Bank Fees	£6.00		£6.00
First Rescue Training and Supplies Ltd	PayPal	Maintenance	302 Building & Asset Maintenance	£210.00	£42.00	£252.00
Breedon Special Aggregates	PayPal	General	506 Building & Land Improvement	£390.00	£78.00	£468.00
Boston Seeds Ltd	PayPal	Collingham in Bloom	402 Collingham in Bloom	£84.99		£84.99
EMIB	Unity Current	Collingham in Bloom	402 Collingham in Bloom	£24.00		£24.00
Premier Seeds Direct	PayPal	Collingham in Bloom	402 Collingham in Bloom	£11.59		£11.59