

COLLINGHAM *Parish Council*

MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING

held at 6:30pm on 22nd January 2026

at the Youth & Community Centre, Low Street, Collingham

Present: Cllr Iain Orme (Chair), Cllr Steve Blagg, Cllr Gillian French, Cllr Angela Haberton, Cllr John Wilson, Cllr Rosemary Fabian, Cllr Trevor Dodds

In attendance: Mary-Ann Horley (Clerk)

Members of the Public: 9

Item	Title	Action
1.	Declaration of intent to record, film or photograph the meeting by members, members of the public or the press - None	
2.	Public Forum	
a.	Speed limits and road safety in village Concerns were raised by residents. County Cllr J Barlow advised that several options are being explored to address speeding concerns. Work is continuing on the proposed 40mph buffer zones, and officers are also investigating the feasibility of a speed limit reduction along the full length of the route. Three locations were noted to have particularly bad potholes - Swinderby Rail Crossing, A1133 from Collingham to Besthorpe and Drove Lane near the Showground. A resident noted that five high-visibility "Slow Horses" signs had been promised but at present, only one sign has been installed.	Cllr Barlow to check progress on speed limits, potholes and signage
b.	Woodhill Road A resident raised concerns about sludge/mud on Woodhill Road, and queried whether a wheel-wash is being used. Cllr Dales advised that this is a matter for Nottinghamshire County Council (Highways) and Gusto	Cllr Orme to advise after visiting Woodhill Road
c.	Norton Disney History & Archaeology Group	

	Group Chair Richard Parker outlined the coming year's archaeology work, centering on Brills Farm just outside the Parish boundary.	
d.	Carlton Ferry Lane Representatives from VIA East Midlands outlined proposed solutions to resolve the damage to Carlton Ferry Lane, which is closed at present. These options included closing the road, two types of repair, and upgrading Northcroft Lane. Residents will initially be informally consulted on their use of the road to assist an assessment of the legality of closing it.	Clerk to post consultation details on web, social media and noticeboards

The chair proposed that Agenda Item 7e be moved forward to be discussed at this point.

➤ **Resolved unanimously**

The chair proposed that Agenda Item 12 be moved forward to be discussed at this point.

➤ **Resolved unanimously**

3.	To receive apologies for absence <ul style="list-style-type: none"> ● from Cllr E Norton <ul style="list-style-type: none"> ➤ Resolved unanimously to accept reasons for absence ● from District Cllr L Dales (Part) - Noted 	
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4.	To receive a declaration of interest from Cllrs J Wilson and P Holland regarding Item 8a (26/00032/CMASCO)	
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5.	To receive and approve the Minutes of the meeting of 11th December 2025, previously circulated to councillors <ul style="list-style-type: none"> ➤ These were agreed unanimously as a true record and were signed by the Chair 	
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6.	To receive reports from County and District Councillors	
a.	County Councillor Janette Barlow Covered in Item 2a.	

7.	Finance	
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a.	To formally note items of receipt for the month, as appended - Noted	
b.	To formally approve items paid since last meeting by BACS/PayPal, as appended ➤ Approved	
c.	Bank Reconciliation by Councillors Orme and Wilson	
d.	To approve the Budget and Precept Request ➤ Resolved to accept Budget Option A and a precept request of £52,153	Clerk to check S106 obligation on Pitomy Farm Clerk to add reserve reviews to future agendas
e.	Application for S137 Grant from Norton Disney History & Archaeology Group ➤ Resolved to make a grant of £500	Group to provide invite to Collingham residents and a report to the Council

8.	Planning	
a.	Applications for consideration	
	25/02096/LBC - High House 21 South End Collingham Repairs to cement fillets and installation of Code 4 lead flashings over mortar to 4 parapets and both chimneys, turned into brickwork, all to Lead Sheet Association standards. ➤ Resolved unanimously to support	
	26/00058/S73 - Potter Hill Farm Cottage Fosse Road Collingham Application for variation of condition 02 to substitute approved plans with revised drawings; new garage and alterations to layout for Plot 1, and discharge of condition 04 (Landscaping) attached to planning permission 25/00896/FUL. ➤ Resolved unanimously to support	
	26/00032/CMASCO - Land At Westfield Lane Collingham Request for scoping opinion for a Northern extension. ➤ Resolved unanimously to request further consultation	

<p>b.</p>	<p>Applications determined</p> <p>25/01987/TWCA - 52 Low Street Collingham No Objection</p> <p>25/01987/TWCA - 2 Low Street Collingham No Objection</p> <p>25/01911/HOUSE - 2 The Cottages Fosse Road Brough Application Permitted</p> <p>25/00164/S73M - Land At 27 Woodhill Road Collingham Application Permitted</p> <p>25/00896/FUL - Potter Hill Farm Cottage Fosse Road Collingham Application Permitted</p> <p>25/01921/DISCON - Land At Cross Lane Swinderby Road Collingham DOC - All conditions discharged</p> <p>25/01865/FUL - Copper Beeches 138 High Street Collingham Application Permitted</p> <p>25/01993/TWCA - Pine Lodge 5 Low Street Collingham No Objection</p> <p>25/01147/LBC - 12 High Street Collingham Application Permitted</p> <p>25/02000/CPRIOR - Field 3733 Danethorpe Lane Brough Prior Approval Required and Granted</p> <p>Noted</p>	
<p>c.</p>	<p>Neighbourhood Plan There will be a formal six-week consultation from 2nd February to 16th March under Regulation 14.</p>	
<p>9.</p>	<p>Documents Review</p>	
<p>a.</p>	<p>Safeguarding Policy Deferred to February's meeting for further research</p>	<p>Clerk to research DBS requirements for contractors</p>

	<ul style="list-style-type: none"> ➤ Resolved that Cllr Fabian will be the Deputy Designated Safeguarding Lead while Assistant Clerk Harriet Prior is on Maternity Leave 	<p>and volunteers</p> <p>Clerk to add risk assessment requirement</p>
b.	<p>Protocol for work to buildings or land</p> <ul style="list-style-type: none"> ➤ Resolved to adopt with the Parish Field added 	
c.	<p>Equality & Diversity Policy</p> <ul style="list-style-type: none"> ➤ Resolved to adopt 	Clerk to add in Equalities Act guidance appendice
d.	<p>Freedom of Information Policy</p> <ul style="list-style-type: none"> ➤ Resolved to adopt 	<p>Clerk to add guidance appendice</p> <p>Clerk to link to documents retention policy and publication schedule</p>

10.	<p>Collingham in Bloom</p> <p>Report distributed to Councillors - Noted</p>	
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11.	<p>Parish Asset Reports</p>	
a.	<p>Parish Field</p> <p>Clearance work has been done by Cllr Wilson, with 400 saplings coming to be planted in mid-March.</p>	Collingham in Bloom working group to plan planting
b.	<p>Community Park</p> <ul style="list-style-type: none"> ➤ Resolved to add extra hour per week to Clerk's contract for inspections and review in three months 	

12.	<p>Highways Matters - Carlton Ferry Lane</p> <p>Councillors discussed the options presented by VIA East Midlands and suggested potential angles of investigation.</p>	
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13.	<p>Correspondence</p> <p>None</p>	
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14.	<p>Clerks and Councillors Reports</p>	
a.	<p>Cllr Fabian</p> <p>Reported thanks from the family of the late Richard Thompson for the restoration of his grave.</p>	

b.	Cllr Gray Reported that Flood Wardens had been active over the preceding three weeks and that new equipment has arrived and other items are on their way.	
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15.	Fleet article for March by Cllrs Holland and Norton Ideas contributed	
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Meeting closed at 20:57

Appendices

Receipts

Supplier/Customer	Reserve	Budget Code	Total
GEM	GEM	202 GEM	£235.50
NSDC	GEM	202 GEM	£650.00
PayPal	General	201 Reserve Accounts Interest	£0.41
CROWDFUNDER LTD	Collingham in Bloom	208 Donations	£11.17
PayPal	General	201 Reserve Accounts Interest	£0.05
Jacks Katch	Maintenance	204 Rent	£10.00
NatWest	General	201 Reserve Accounts Interest	£6.33
Unity Trust Bank	General	201 Reserve Accounts Interest	£9.34
NSDC	General	207 Refunds	£394.68
PayPal	General	201 Reserve Accounts Interest	£0.41
CROWDFUNDER LTD	Collingham in Bloom	208 Donations	£3.64
D Woodhouse	Burial Grounds	203 Burial Ground Fees	£410.00
National Grid	Maintenance	204 Rent	£4.60
GEM	GEM	209 GEM	£580.00
E Gill & Sons (Memorials)	Burial Grounds	203 Burial Ground Fees	£92.00

Payments

Supplier/Customer	Reserve	Budget Code	Net	VAT	Total
Amazon	General	Postage	-£4.99		-£4.99
Amazon	GEM	209 GEM	-£32.64		-£32.64
Amazon	General	212 Stationery	-£11.91	-£2.38	-£14.29
Amazon	VE80	VE80	-£7.12	-£1.42	-£8.54

Amazon	VE80	VE80	-£14.23	-£2.85	-£17.08
Amazon	Collingham in Bloom	402 Collingham in Bloom	-£39.16	-£7.83	-£46.99
ECL Plastics Ltd	Collingham in Bloom	402 Collingham in Bloom	-£31.00	-£6.20	-£37.20
South Scarle Community Centre	GEM	209 GEM	-£60.00		-£60.00
Gusto House	Collingham in Bloom	402 Collingham in Bloom	-£12.50	-£2.50	-£15.00
Gusto Construction	Maintenance	302 Building & Asset Maintenance	-£1,750.00	-£350.00	-£2,100.00
Notts ALC	General	106 Training	-£37.50	-£7.50	-£45.00
Amazon	GEM	209 GEM	-£59.90		-£59.90
Defib Warehouse	Maintenance	302 Building & Asset Maintenance	-£223.00	-£44.60	-£267.60
Caron Ballantyne	GEM	209 GEM	-£115.33		-£115.33
Ginga Catering	GEM	209 GEM	-£700.00	-£140.00	-£840.00
Collingham Y&CC	General	205 Meeting Room Hire	-£70.00		-£70.00
GeoXphere Ltd	General	206 Software	-£150.00	-£30.00	-£180.00
Crystalline	Maintenance	302 Building & Asset Maintenance	-£75.00	-£15.00	-£90.00
Iain Orme	Collingham in Bloom	402 Collingham in Bloom	-£27.70		-£27.70
NSDC	General	208 Waste	-£328.90	-£65.78	-£394.68
Seal Calibration	Maintenance	302 Building & Asset Maintenance	-£594.00	-£118.80	-£712.80
First Rescue Training and Supplies Ltd	Maintenance	302 Building & Asset Maintenance	-£225.00	-£45.00	-£270.00

BikeDock	General	302 Building & Asset Maintenance	-£36.00		-£36.00
ECL Plastics Ltd	Collingham in Bloom	402 Collingham in Bloom	-£28.75	-£5.75	-£34.50
Virtual Landline	General	201 Communications	-£9.13	-£1.83	-£10.95
SLCC Enterprises	General	106 Training	-£77.00	-£15.40	-£92.40
Caron Ballantyne	GEM	209 GEM	-£138.10		-£138.10
Phoenix Hall	GEM	209 GEM	-£78.00		-£78.00
Linda Dales	GEM	209 GEM	-£111.45		-£111.45
AEB Landscapes	Maintenance	303 Community Park Maintenance	-£80.00		-£80.00
Doug Lyne	Maintenance	301 Grass Cutting etc	-£1,141.19	-£228.24	-£1,369.43
Gorilla Man	GEM	209 GEM	-£30.00		-£30.00
Unity Trust Bank	General	214 Bank Fees	-£6.00		-£6.00