

COLLINGHAM *Parish Council*

MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING

held at 6:30pm on 11th December 2025

at the Youth & Community Centre, Low Street, Collingham

Present: Cllr Iain Orme (Chair), Cllr Rosemary Fabian, Cllr Steve Blagg, Cllr Gillian French, Cllr Angela Haberton, Cllr John Wilson, Cllr Trevor Dodds

In attendance: Mary-Ann Horley (Clerk), Harriet Prior (Assistant Clerk)

Members of the Public: 3

Item	Title	Action
183.	Declaration of intent to record, film or photograph the meeting by members, members of the public or the press - None	
184.	Public Forum - None	
185.	To receive apologies for absence from Cllrs P Holland and S Gray ➤ Resolved unanimously to accept reasons for absence	
186.	To receive a declaration of interest from Cllr J Wilson regarding Item 190a	
187.	To receive and approve the Minutes of the meeting of 27th November 2025, previously circulated to councillors ➤ These were agreed unanimously as a true record and were signed by the Chair	
188.	To receive reports from County and District Councillors	
a.	District Councillor Linda Dales <ul style="list-style-type: none">• Cllr Dales was due to have a funding meeting with Newark & Sherwood District Council	

	<p>(NSDC) Sports, Community Facilities and Events Manager Andy Hardy.</p> <ul style="list-style-type: none"> Regarding the Call for Sites, she is keeping an eye on sites identified but there is no news yet. 	
b.	<p>County Councillor Janette Barlow</p> <ul style="list-style-type: none"> Regarding Whitemoor Lane, a request for white lines has gone in but an inspection is required as the road is currently in too poor a condition. Cllr Barlow requested that potholes are reported whenever they arise to the County Council is fully aware. 	

189.	Finance	
a.	To formally note items of receipt for the month, as appended - Noted	
b.	<p>To formally approve items paid since last meeting by BACS/PayPal, as appended</p> <p>➤ Approved</p>	
c.	<p>Bank Reconciliation by Councillors Norton and Wilson</p> <p>Query raised by Cllr E Norton</p>	Clerk to check and update
d.	<p>To consider the Action Plan and Draft Budget for 2026-27, including youth provision</p> <p>➤ Resolved not to continue with Extreme Wheels but to develop youth provision with wider appeal</p> <p>➤ Resolved that three hours per week staff time be devoted to Collingham in Bloom</p> <p>➤ Resolved to adopt the Action Plan subject to suggested revisions</p>	Clerk, Cllr Orme and Cllr French to research youth provision

190.	Planning	
a.	Applications for consideration	
	<p>25/01936/HOUSE - Sunnyside Swinderby Road Collingham</p> <p>Proposed extension, alterations and remodelling to dwelling.</p>	

	<p>➤ Resolved unanimously to support (8 votes)</p>	
	<p>25/01847/HOUSE - Gretton Brook Westbrook Lane Collingham Demolition of existing outbuildings/shed and rebuild replacement games/pool outhouse. Alterations and extension to house and detached garage.</p> <p>➤ Resolved unanimously to support as long as the rules are followed regarding swifts and bats (8 votes)</p>	
	<p>25/00650/HOUSE - The White House 68 Low Street Collingham Revised solar panels layout on garage and workshop outbuildings for 10 panels arranged as 4 panels on workshop and 6 on garage roof, both facing south. Installation of hybrid inverter and battery pack on east rear wall inside garage</p> <p>➤ Resolved unanimously to support (8 votes)</p>	
	<p>EM/6168 - Cross Lane Collingham Proposed stopping up of highway</p> <p>➤ Resolved unanimously not to object (8 votes)</p>	
	<p>25/02000/CPRIOR - Field 3733 Danethorpe Lane Brough Application to determine if prior approval is required for Change of use of existing (former) agricultural buildings to create 2 x three-bed dwellings and 1 x two-bed dwelling. The garden curtilage to be assigned to the dwellings will comprise the immediate surroundings under Schedule 2 Part 3 Class Q</p> <p>➤ Resolved unanimously to support (8 votes)</p>	
	<p>25/01837/HOUSE - 28 Dykes End Collingham Erection of a two-storey side and single-story front entrance extension to the existing semi-detached dwelling and the conversion of an existing conservatory into a using traditional construction materials, including associated external and internal alterations.</p>	

	➤ Resolved unanimously to delegate to the clerk	
b.	Applications determined 25/01892/TWCA - 51 Low Street Collingham No Objection 25/01389/HOUSE - Ferry Lane Farm Carlton Ferry Lane Collingham Application Permitted 25/01876/NMA - Land At Former Factory 27 Woodhill Road Collingham Application Permitted Noted	
c.	Neighbourhood Plan Consultation Report distributed to Councillors	Clerk to create form for responses All to respond by 31st December

191.	Documents Review	
a.	Councillors Allowances ➤ Resolved unanimously to adopt	
b.	Dignity at Work (Anti-Bullying) ➤ Resolved unanimously to adopt	
c.	Work to any buildings or land	Clerk to update contact details where needed
d.	Social Media Policy ➤ Resolved unanimously to adopt	

192.	Collingham in Bloom	
a.	Report Distributed to Councillors - Noted	

193.	Correspondence	
a.	EN010159 – One Earth Solar Farm - Noted	
b.	Mayor's Big Transport Conversation - Noted	

194.	Clerks and Councillors Reports	
a.	Cllr Fabian raised the question of responsibility for maintenance of the Youth & Community Centre (YCC). She also suggested that the spring litter pick be planned.	<p>Clerk to check lease, and to put on the agenda for January</p> <p>Clerk to distribute possible litter pick dates</p>
195.	Fleet article for February by Councillors Gray and Haberton Ideas contributed	

Meeting closed at 20:05

Appendices

Receipts

PayPal	201 Reserve Accounts Interest	General (Revenue)	£0.05
JACKS KATCH LTD	204 Rent	General (Revenue)	£10.00
E Gill Ltd (Memorials)	203 Burial Ground Fees	General (Revenue)	£170.00
PayPal	201 Reserve Accounts Interest	General (Revenue)	£0.41
Easyfundraising	208 Donations	CiB (Revenue)	£17.05

Payments

Branded Garden Products Ltd	402 BKV-CIB	CiB (Revenue)	£103.25	£20.65	£123.90
Phoenix Community Hall	209 GEM	GEM (Revenue)	£117.00		£117.00
Gorilla Man Fitness	209 GEM	GEM (Revenue)	£30.00		£30.00
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Gorilla Man Fitness	209 GEM	GEM (Revenue)	£30.00		£30.00
Gorilla Man Fitness	209 GEM	GEM (Revenue)	£30.00		£30.00
South Scarle Community Centre	209 GEM	GEM (Revenue)	£60.00		£60.00
Phil Salathiel	402 BKV-CIB	CiB (Revenue)	£13.90		£13.90
PKF Littlejohn LLP	203 Professional Fees	General (Revenue)	£420.00	£84.00	£504.00
Doug Lyne	301 Grass cutting etc	Maintenance (Revenue)	£1,176.19	£235.24	£1,411.43
AEB Landscapes	303 Community Park Maintenance	Maintenance (Revenue)	£364.77		£364.77
PrimePrint Newark	402 BKV-CIB	CiB (Revenue)	£50.00		£50.00
Amazon	402 BKV-CIB	CiB (Revenue)	£7.49	£1.50	£8.99
Collingham Youth	205 Meeting Room Expenses	General (Revenue)	£36.00		£36.00

Amazon	212 Stationery	General (Revenue)	£16.75	£3.35	£20.10
Amazon	402 BKV-CIB	CiB (Revenue)	£39.06	£7.81	£46.87
Unity Trust Bank	214 Bank Fees	General (Revenue)	£6.00		£6.00
Robert Townsend	302 Building and Asset	Maintenance (Revenue)	£298.40		£298.40
Clear Insurance	204 Insurance	General (Revenue)	£2,161.12		£2,161.12
JGOW Services Ltd	301 Grass cutting etc	Maintenance (Revenue)	£210.00		£210.00
NSDC	208 Waste	General (Revenue)	£328.90	£65.78	£394.68
Mayor's Poppy Fund	410 VE80	VE80	£97.00		£97.00
Rosemary Fabian	209 GEM	GEM (Revenue)	£6.29		£6.29
Gorilla Man Fitness	209 GEM	GEM (Revenue)	£30.00		£30.00
Gorilla Man Fitness	209 GEM	GEM (Revenue)	£30.00		£30.00
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