

# COLLINGHAM *Parish Council*

## MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING

held at 6:30pm on 27th November 2025

at the Youth & Community Centre, Low Street, Collingham

**Present:** Cllr Iain Orme (Chair), Cllr Steve Blagg, Cllr Gillian French, Cllr Sue Gray, Cllr Angela Haberton, Cllr John Wilson

**In attendance:** Mary-Ann Horley (Clerk), Harriet Prior (Assistant Clerk)

**Members of the Public:** 3

Item	Title	Action
171.	<b>Declaration of intent to record, film or photograph the meeting by members, members of the public or the press</b> - None	
172.	<b>Public Forum</b> Collingham & District Local History Society Chair Nigel Priestley updated the Council on improvements to the Jubilee Room (now known as the Collingham Local History Centre) and now the need for an updated heating and dehumidifying system. Item 174e was brought forward for decision at this point	
173.	<b>To receive apologies for absence</b>	
a.	<b>from Cllrs E Norton, P Holland, R Fabian, T Dodds</b> ➤ <b>Resolved unanimously to accept reasons for absence</b>	
b.	<b>from District Councillor Dales</b> - Noted	
174.	<b>To receive a declaration of interest</b> from Cllr J Wilson regarding Item 178b - Noted	
175.	<b>To receive and approve the Minutes</b> of the meeting of 23rd October 2025, previously circulated to councillors	

	➤ <b>These were agreed unanimously as a true record and were signed by the Chair, subject to a typographic correction</b>	
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<b>176.</b>	<b>To receive reports from County and District Councillors</b> <i>County Councillor Janette Barlow</i> Speed measurement tubes have been installed to the north and south of the village to gather evidence to support a 40mph buffer zone. Complex negotiations are ongoing regarding Carlton Ferry Lane, with more information expected at the January meeting.	
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<b>177.</b>	<b>Finance</b>	
<b>a.</b>	<b>To formally note items of receipt for the month, as appended - Noted</b>	
<b>b.</b>	<b>To formally approve items paid since last meeting by BACS/PayPal, as appended</b> ➤ <b>Approved</b>	
<b>c.</b>	<b>Bank Reconciliation by Councillors Norton and Orme</b>	
<b>d.</b>	<b>To decide on youth provision for 2026</b> More data will be available soon ➤ <b>Decision to be deferred until the December meeting</b>	Clerk to obtain usage statistics
<b>e.</b>	<b>To decide whether to award a Section 137 grant to the Collingham and District Local History Society (CDLHS)</b> ➤ <b>Decision to be deferred until the December meeting</b>	Clerk to send Mr Priestley an updated grants list
<b>f.</b>	<b>To approve outsourcing of payroll services</b>	Clerk to seek further advice
<b>g.</b>	<b>To consider the Draft Budget for 2026-27</b>	Clerk to update report covering 2025-26, check contracts and potential savings on the 2026-27 draft budget and check insurance requirements.

<b>178.</b>	<b>Planning</b>	
<b>a.</b>	<b>Applications for consideration</b>	
	<p><b>ES/4781 - Tarmac Central Ltd Langford Quarry Newark Road Collingham</b>  Short-term south-eastern extension to Langford quarry with restoration to nature conservation after-use (accompanied by Environmental statement).</p> <p>➤ <b>Supported unanimously providing no increase in traffic through Collingham</b></p>	
	<p><b>ES/4780 - Tarmac Central Ltd Langford Quarry Newark Road Collingham</b>  Vary conditions 3,4,5,10,29,57 and 59 of Planning Consent 3/16/01689/CMA for retention and use of existing plant site, access, ancillary facilities and crossing over Slough Dyke, an extension of time of existing permitted operations and variation of approved working and restoration plans (including non-working of part of existing Phase E)</p> <p>➤ <b>Supported unanimously providing no increase in traffic through Collingham</b></p>	
	<p><b>25/01865/FUL - Copper Beeches 138 High Street Collingham</b>  Change of use from C2 (Care Home) to C3 (residential dwelling)</p> <p>➤ <b>Supported unanimously</b></p>	
	<p><b>25/01911/HOUSE - 2 The Cottages Fosse Road Brough</b>  Upgrade septic tank to single tank system using sewerage treatment plant</p> <p>➤ <b>Supported unanimously</b></p>	
	<p><b>25/00838/S73M - Tector Ltd 27 Woodhill Road Collingham</b>  Variation of Condition 2 attached to planning permission 22/02406/FULM to amend the approved plans</p> <p>➤ <b>Supported unanimously</b></p>	
<b>b.</b>	<p><b>Applications determined</b>  <b>24/00840/HOUSE</b> - Queen Street (4), The Old House - Application Permitted</p>	

	<p><b>25/01235/LDCP</b> - Collingham Scout And Guide HA Assn Phoenix Hall Station Road Collingham - Certificate Issued</p> <p><b>25/01509/S73</b> - Collingham Railway Station Station Road Collingham - Application Permitted</p> <p><b>25/01548/DISCON</b> - The Willows 105 Low Street Collingham - DOC - All conditions discharged</p> <p><b>25/01724/TWCA</b> - The Lower House 7 Queen Street Collingham - No Objection</p> <p>Noted</p>	
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<b>179.</b>	<b>To approve Rio Drive land transfer</b>	Clerk and Chair to review the documentation available
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<b>179.</b>	<b>Documents Review</b>	
<b>a.</b>	<b>Vexatious Requests</b> ➤ <b>Approved</b>	
<b>b.</b>	<b>Action Plan</b> ➤ <b>Deferred until December meeting to be reviewed in conjunction with updated budget</b>	
<b>c.</b>	<b>Risk Register</b> ➤ <b>Approved</b>	
<b>d.</b>	<b>Station Adoption</b> ➤ <b>Approved</b>	

<b>181.</b>	<b>Collingham in Bloom</b>	
<b>a.</b>	<b>Report distributed to Councillors</b>	
<b>b.</b>	<p><b>Parish Field</b>  <i>Cllr Wilson left at this point</i>  ➤ <b>Resolved to accept quote from JGOW Services Limited</b>  <i>Cllr Wilson returned</i></p>	Cllr Fabian to advise on scrub clearing in terms of wildlife conservation

<b>182.</b>	<b>Correspondence</b>	
<b>a.</b>	<b>EN010159 – One Earth Solar Farm - Noted</b>	

<b>b.</b>	<b>Notts ALC November newsletter &amp; Notts ALC staffing update: CEO vacancy - Noted</b>	
<b>c.</b>	<b>Local Nature Recovery Strategy for Nottinghamshire and Nottingham - published today!</b>	Clerk to distribute to Collingham in Bloom Working Group

<b>183.</b>	<b>Clerks and Councillors Reports</b>	
<b>a.</b>	<b>Cllr Orme</b> attended the Local Government Reorganisation webinar - report distributed to Councillors	
<b>b.</b>	<b>Cllr Blagg</b> attended the Quarry Liaison Group meeting - report distributed to Councillors	
<b>c.</b>	<b>Cllr French</b> requested an update on details of the Youth & Community Centre lease and raised a safety concern regarding an unfinished building	Clerk to review lease
<b>d.</b>	<b>Cllr Wilson</b> raised a safety concern regarding trees on Low Street	
<b>e.</b>	<b>Cllr Gray</b> updated that manure dumping was still taking place in Brough	Clerk to draft a letter to residents

Meeting closed at 20:13

# Appendices

## Receipts

PayPal	201 Reserve Accounts Interest	General (Revenue)	£0.05
JACKS KATCH LTD	204 Rent	General (Revenue)	£10.00
E Gill Ltd (Memorials)	203 Burial Ground Fees	General (Revenue)	£170.00
PayPal	201 Reserve Accounts Interest	General (Revenue)	£0.41
Easyfundraising	208 Donations	CiB (Revenue)	£17.05

## Payments

Branded Garden Products Ltd	402 BKV-CiB	CiB (Revenue)	£103.25	£20.65	£123.90
Phoenix Community Hall	209 GEM	GEM (Revenue)	£117.00		£117.00
Gorilla Man Fitness	209 GEM	GEM (Revenue)	£30.00		£30.00
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Gorilla Man Fitness	209 GEM	GEM (Revenue)	£30.00		£30.00
Gorilla Man Fitness	209 GEM	GEM (Revenue)	£30.00		£30.00
South Scarle Community Centre	209 GEM	GEM (Revenue)	£60.00		£60.00
Phil Salathiel	402 BKV-CiB	CiB (Revenue)	£13.90		£13.90
PKF Littlejohn LLP	203 Professional Fees	General (Revenue)	£420.00	£84.00	£504.00
Doug Lyne	301 Grass cutting etc	Maintenance (Revenue)	£1,176.19	£235.24	£1,411.43
AEB Landscapes	303 Community Park Maintenance	Maintenance (Revenue)	£364.77		£364.77
PrimePrint Newark	402 BKV-CiB	CiB (Revenue)	£50.00		£50.00
Amazon	402 BKV-CiB	CiB (Revenue)	£7.49	£1.50	£8.99
Collingham Youth	205 Meeting Room Expenses	General (Revenue)	£36.00		£36.00
Amazon	212 Stationery	General (Revenue)	£16.75	£3.35	£20.10
Amazon	402 BKV-CiB	CiB (Revenue)	£39.06	£7.81	£46.87

Unity Trust Bank	214 Bank Fees	General (Revenue)	£6.00		£6.00
Robert Townsend	302 Building and Asset	Maintenance (Revenue)	£298.40		£298.40
Clear Insurance	204 Insurance	General (Revenue)	£2,161.12		£2,161.12
JGOW Services Ltd	301 Grass cutting etc	Maintenance (Revenue)	£210.00		£210.00
NSDC	208 Waste	General (Revenue)	£328.90	£65.78	£394.68
Mayor's Poppy Fund	410 VE80	VE80	£97.00		£97.00
Rosemary Fabian	209 GEM	GEM (Revenue)	£6.29		£6.29
Gorilla Man Fitness	209 GEM	GEM (Revenue)	£30.00		£30.00
Gorilla Man Fitness	209 GEM	GEM (Revenue)	£30.00		£30.00
Gorilla Man Fitness	209 GEM	GEM (Revenue)	£30.00		£30.00