

COLLINGHAM *Parish Council*

MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING

held at 6:30pm on 23rd October 2025

at the Youth & Community Centre, Low Street, Collingham

Present: Cllr Iain Orme (Chair), Cllr Steve Blagg, Cllr Trevor Dodds, Cllr Rosemary Fabian, Cllr Sue Gray, Cllr Patrick Holland, Cllr John Wilson

Clerk: Harriet Prior

Members of the Public: 3

156. Declaration of intent to record, film or photograph the meeting by members, members of the public or the press - None

157. Public Forum

a. Stocks Hill

A resident raised concerns about bulb planting in the area.

Action: Cllr Orme to liaise with residents of Stocks Hill and The Green to inform of any future plans or changes

b. Pinfold

A resident raised concerns that the area may have been made smaller by recent fencing. We need to meet down there.

Action: Cllr Orme to inspect

158. To receive apologies for absence

a. from Cllrs E Norton, G French and A Haberton

➤ **Resolved unanimously to accept reasons for absence**

b. from District Councillor Dales - Noted

159. To receive declarations of interest - None

160. To receive and approve the Minutes of the meeting of 25th September 2025, previously circulated to councillors

➤ **These were agreed unanimously as a true record and were signed by the Chair**

161. To receive reports from County and District Councillors

County Councillor Janette Barlow

Highways Planning visited Dykes End and was pleased to have seen the situation firsthand. The visit highlighted the number of parked cars, Rose Orchard deliveries, and the impact of passing traffic. A road sweep has been arranged. Additionally, if approved, traffic for the One Earth Solar Farm will not be routed through Collingham.

162. Finance

a. To formally note items of receipt for the month

Supplier / customer	Account name	Reserve	Total
NSDC	101 Precept	General (Revenue)	£25,718.50
Iain Orme	208 Donations	CiB (Revenue)	£0.98
Donations	208 Donations	CiB (Revenue)	£69.36
JACKS KATCH LTD	204 Rent	General (Revenue)	£10.00
S Smith	202 GEM	GEM (Revenue)	£1,000.00
MO Architects	208 Donations	CiB (Revenue)	£50.00
Hayley Jayne	208 Donations	CiB (Revenue)	£50.00
Collingham Cricket Club	208 Donations	CiB (Revenue)	£50.00
Unity Trust Bank	201 Reserve Accounts Interest	General (Revenue)	£32.58
PayPal	201 Reserve Accounts Interest	General (Revenue)	£0.05
PayPal	201 Reserve Accounts Interest	General (Revenue)	£0.41
NatWest	201 Reserve Accounts Interest	General (Revenue)	£6.77
GEM	202 GEM	GEM (Revenue)	£390.22

Noted

b. To formally approve items paid since last meeting by BACS/PayPal

Supplier / customer	Account name	Reserve	Net	VAT	Total
Oakdale Landscaping	301 Grass cutting etc	Lengthsman (Revenue)	£1,670.00	£334.00	£2,004.00
AEB Landscapes	303 Community Park Maintenance	Maintenance (Revenue)	£326.00		£326.00
SecureaField Ltd	212 Stationery	General (Revenue)	£90.33	£18.07	£108.40
JD Nicholson	209 GEM	GEM (Revenue)	£106.95		£106.95
Caron Ballantyne	209 GEM	GEM (Revenue)	£240.46		£240.46
Mailerlite	201 Communications	General (Revenue)	£7.83	£1.57	£9.40
Lebara	201 Communications	General (Revenue)	£4.90		£4.90
Lebara	201 Communications	General (Revenue)	£4.90		£4.90
Amazon	402 CIB	General (Revenue)	£9.23	£1.85	£11.08
Boston Seeds	402 CIB	CiB (Revenue)	£38.32	£7.67	£45.99
DHW Enterprises Ltd	410 VE80	VE80	£96.98	£19.40	£116.38
BikeDock	504 Individual Items	General (Capital)	£66.82	£13.36	£80.18
Gorilla Man Fitness	209 GEM	GEM (Revenue)	£30.00		£30.00
Easyspace	201 Communications	General (Revenue)	£21.74	£4.35	£26.09
Unity Trust Bank	214 Bank Fees	General (Revenue)	£6.00		£6.00
BT	402 CIB	CiB (Revenue)	£1.00		£1.00

➤ **Approved**

c. Bank Reconciliation by Councillors Holland and Orme

d. To decide on Youth Provision for 2026

Discussion about how frequently the sessions are used by the village and whether the costs are justified. Suggestions are being sought for alternative uses that might provide greater benefit to the village.

Action: Cllr Fabian to speak to John Blow School parents to get information from children and parents on what the village needs.

Action: Cllr Orme to look back through the neighbourhood plan and see what suggestions were on there.

163. Planning

a. Applications for consideration

25/01389/HOUSE	Ferry Lane Farm Carlton Ferry Lane Collingham	Proposed alterations and extensions to existing property. ➤ 4 votes in support, 2 abstain
25/01631/HOUSE	North Potter Hill Farm Potter Hill Road Collingham	Demolition of part of existing dwelling and new single storey building on existing foot print to modernise property ➤ 7 votes in support

b. Applications determined

25/01138/HOUSE	Twopot Cottage 12 Baptist Lane Collingham	Application Permitted
25/01145/FUL	Land At Cross Lane Swinderby Road Collingham	Application Permitted
25/01254/DISCON	40 Low Street Collingham	DOC - All Conditions Discharged
25/01471/TWCA	Millfield 161 Low Street Collingham	No Objection

Noted

164. Documents Review

a. Social Media Policy

To be discussed at November meeting

b. Tree Safety

Cllr Fabian currently carries out inspections and has requested assistance.

Action: Cllrs Gray, Wilson and Holland to help

c. Disciplinary and Dismissal Procedure

➤ Approved once the word 'oral' is changed to 'verbal' in section 8

d. SpeedWatch Risk Assessment

➤ Approved

e. Station Adoption

To be discussed at November meeting after feedback from East Midlands Rail.

165. Collingham in Bloom

a. Parish Field update

Following yearly maintenance Cllr Wilson suggested that the field be turned into a more usable community woodland space. Trees and funding may be available from the Woodland Trust and Nottingham County Council's Greenwood initiative. To discuss further at the next meeting.

Action: Cllr Wilson to discuss with neighbours, the Wildlife Trust

b. Pinfold update

Gusto have cleared the area, which has been turfed after bulbs were planted. Bark chippings are to be sourced from local contractor and a resident volunteer has volunteered to mow the grass.

c. To decide whether or not to retain the existing Working Group structure

➤ **Resolved to retain a working group**

166. Correspondence

a. Local Government Re-organisation - NSDC Briefing Sessions

Action: Cllr Orme to attend and report at the November meeting

167. Clerks and Councillors Reports

Cllr John Wilson

Reported that the trees on Low Street, on the plot of land on the southern corner of Low Street/Carlton Ferry Lane are overhanging the road (Low Street), though ownership is unclear. Cllr Gray has discussed the matter with Cllr Barlow who currently addressing the issue.

Cllr Sue Gray

Requested an update on the land in the cemetery designated for flood equipment and a copy of the inventory to review what items are needed before contacting NCC.

Action: Cllr Wilson to obtain an update regarding church land

Action: Clerk to send inventory to Cllr Gray

Cllr Trevor Dodds

Referred to the letter Cllr Fabian forwarded from South Clifton Parish Council regarding the potential solar farm. Cllr Fabian explained that the letter was circulated for information and that a query had been sent to the fire officers to confirm the accuracy of their statements. No response has been received from the fire service yet. Cllr Dodds also requested an update on John Blow School's funding application.

Cllr Rosemary Fabian

Has received correspondence from residents of Foster Road and Barnfield Road regarding overgrown hedges

Action: Clerk to send a letter to the resident concerned

Cllr Iain Orme

Reported that the Community Garden planning application is still in progress and that grant applications will be submitted if this is approved. Regarding the Neighbourhood

Plan; consultant Steve Kemp is editing the draft ready for submission to NSDC. He also reminded councillors of the meeting with the NSDC planning department head in early November.

- 168. **Fleet article for November** to be written by Cllrs Fabian and French, ideas contributed
- 169. **To consider resolving that, under Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the public and members of the press be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in the Act**
- 170. **Personnel Matters**

Meeting closed at 20:26