

# COLLINGHAM *Parish Council*

## MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING

held at 6:30pm on 25th September 2025

at the Youth & Community Centre, Low Street, Collingham

143. Declaration of intent to record, film or photograph the meeting by members, members of the public or the press - None

144. Public Forum - None

145. To receive apologies for absence

a. from Cllrs E Norton, P Holland and G French (part)

➤ Resolved unanimously to accept reasons for absence

b. from District Councillor Dales

➤ Noted

146. To receive declarations of interest from all councillors in Item 150a 25/01235/FUL

147. To receive and approve the Minutes of the meeting of 28th August 2025, previously circulated to councillors

➤ These were agreed unanimously as a true record and were signed by the Chair

148. To receive reports from County and District Councillors

*County Councillor Janette Barlow*

A crossing on the High Street is not possible due to road and footpath width but elderly people signs are a possibility. A 20mph limit is very unlikely to happen due to lack of enforcement resources. At both ends of the village, a 40mph limit is being pursued between the national speed limit and the 30mph zone.

149. Finance

a. To formally note items of receipt for the month

Supplier / customer	Account name	Reserve	Total
GEM	202 GEM	GEM (Revenue)	£88.00
PayPal	201 Reserve Accounts Interest	General (Revenue)	£0.05
GEM	202 GEM	GEM (Revenue)	£201.00
E Gill Ltd (Memorials)	203 Burial Ground Fees	General (Revenue)	£170.00
NatWest	201 Reserve Accounts Interest	General (Revenue)	£6.13
JACKS KATCH LTD	204 Rent	General (Revenue)	£10.00
Notts CC	204 Rent	Maintenance (Revenue)	£1,000.00
D&S Sturman	203 Burial Ground Fees	General (Revenue)	£155.00

PayPal	201 Reserve Accounts Interest	General (Revenue)	£0.41
GEM	202 GEM	GEM (Revenue)	£335.50

➤ **Noted**

**b. To formally approve items paid since last meeting by BACS/PayPal**

<b>Supplier / customer</b>	<b>Account name</b>	<b>Reserve</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
Gorilla Man Fitness	209 GEM	GEM (Revenue)	£30.00		£30.00
Gorilla Man Fitness	209 GEM	GEM (Revenue)	£30.00		£30.00
Rosemary Fabian	209 GEM	GEM (Revenue)	£24.42		£24.42
Unity Trust Bank	214 Bank Fees	General (Revenue)	£6.00		£6.00
Crystalline	302 Building and Asset	Maintenance (Revenue)	£30.00	£6.00	£36.00
SSCC	209 GEM	GEM (Revenue)	£90.00		£90.00
CDAS	402 CIB	CiB (Revenue)	£55.00		£55.00
AEB Landscapes	303 Community Park Maintenance	Maintenance (Revenue)	£380.00		£380.00
Amazon	212 Stationery	General (Revenue)	£16.66	£3.33	£19.99
Amazon	209 GEM	GEM (Revenue)	£22.29	£4.46	£26.75
Amazon	215 Postage	General (Revenue)	£4.16	£0.83	£4.99
Amazon	209 GEM	GEM (Revenue)	£17.28		£17.28
Amazon	209 GEM	GEM (Revenue)	£28.68		£28.68
Amazon	209 GEM	GEM (Revenue)	£23.14		£23.14
Amazon	209 GEM	GEM (Revenue)	£28.99		£28.99
Doug Lyne	301 Grass cutting etc	Maintenance (Revenue)	£1,066.12	£213.22	£1,279.34
Moo Print Ltd	212 Stationery	General (Revenue)	£18.33	£3.67	£22.00
Amazon	209 GEM	GEM (Revenue)	£37.48	£7.50	£44.98
Amazon	209 GEM	GEM (Revenue)	£61.05	£12.21	£73.26
EMIB	402 BKVCIB	CiB (Revenue)	£60.00		£60.00
South Scarle Community Centre	209 GEM	GEM (Revenue)	£90.00		£90.00
Linda Dales	209 GEM	GEM (Revenue)	£21.72		£21.72

Gorilla Man Fitness	209 GEM	GEM (Revenue)	£30.00		£30.00
Amazon	209 GEM	GEM (Revenue)	£9.99	£2.00	£11.99
Gorilla Man Fitness	209 GEM	GEM (Revenue)	£30.00		£30.00
Phoenix Community Hall	209 GEM	GEM (Revenue)	£78.00		£78.00
Oakdale Landscaping	301 Grass cutting etc	Lengthsman (Revenue)	£1,670.00	£334.00	£2,004.00
AEB Landscapes	303 Community Park Maintenance	Maintenance (Revenue)	£326.00		£326.00
SecureaField Ltd	212 Stationery	General (Revenue)	£90.33	£18.07	£108.40
JD Nicholson	209 GEM	GEM (Revenue)	£106.95		£106.95
Caron Ballantyne	209 GEM	GEM (Revenue)	£240.46		£240.46

➤ **Approved**

**c. Bank Reconciliation by Councillors Haberton and Holland**

**d. To review cost plan for remainder of 2025-26**

➤ **Noted**

Action: Clerk to create a budget forecast

**e. To consider closing the NatWest Reserve account and moving the balance to Unity Trust Reserve**

➤ **Approved**

Another account will be needed instead to hold any Section 106 and CIL funds as this will exceed the FSCS compensation limit

➤ **Resolved to open a Community account from Skipton Building Society if suitable**

## 150. Planning

### a. Applications for consideration

25/01235/FUL	Collingham Scout And Guide HA Assn Phoenix Hall Station Road Collingham	Erection of Polytunnel and Community Garden in Public Space. ➤ <b>Cannot make a resolution as all have an interest as the PC is the landowner</b>
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25/01433/CPRIOR	Hilltop Farm Danethorpe Lane Brough	Application to determine if prior approval is required for proposed change of use of agricultural building to form dwellinghouse under Schedule 2 Part 3 Class Q (Cllr French arrived at this point) ➤ <b>Resolved to comment on the possibility of land contamination</b>
25/01147/LBC	12 High Street Collingham	Installation of Solar panels ➤ <b>Resolved unanimously to support</b>

**b. Applications determined**

24/00840/HOUSE	Queen Street (4), The Old House	Application Permitted
24/00841/LBC	Queen Street (4), The Old House	Application Permitted
25/00993/HOUSE	Forest Cottage Brough Lane Collingham	Application Permitted
25/01067/DISCON	Land Adjacent To 9 Horseshoe Cottages Collingham	DOC - All conditions discharged
25/01120/DISCON	Alberta 52 Dykes End Collingham	DOC - All conditions discharged
25/01161/FUL	InPost Locker Lincolnshire Cooperative High Street Collingham	Application Permitted
25/01266/TWCA	Crescent House 153 Low Street Collingham	No Objection
25/01322/TWCA	The Cottage 1 Cottage Lane Collingham	No Objection

➤ **Noted**

**c. Consultation on Modifications to the Newark and Sherwood Amended Allocations & Development Management Development Plan Document**

➤ **Noted**

**d. Adoption of the Nottinghamshire and Nottingham Waste Local Plan**

➤ **Noted**

**151. Documents Review**

**a. Community Facilities Grant**

➤ **To be updated following further information from NSDC**

**b. Training and Development**

➤ **Resolved to adopt once acronyms updated**

**c. Complaints**

➤ **Adopted**

**d. Station Adoption**

- **To be discussed at a later date along with the adoption scheme agreement**

**152. Collingham in Bloom**

- First ever new entry to get Silver Gilt, plus other category awards
- Project Report circulated
- Newark Advertiser to cover
- News article on PC website and social media
- Public meeting to discuss 2026 to take place on 9th October.

**153. Clerks and Councillors Reports**

*Clerk*

- External Audit report completed with no issues or comments
- Defibrillator in Brough to be installed
- Attendees at Remembrance Sunday events
  - **Resolved that Cllr Blagg will attend the ceremony at All Saints Church and Cllr Orme to attend the ceremony at Newark Air Museum**

*Cllr Sue Gray*

Reported that the flood equipment inventory needs to be done before significant winter rainfall. Free equipment such as batteries is available from Notts CC.

*Cllr Rosemary Fabian*

Attended the flood event at Sconce Park with “Flood Mary” and has leaflets to do a leaflet drop on Low Street.

*Cllr John Wilson*

Suggested further development of the parish field - replanting as woodland with bluebells. Too many brambles, dead trees. To be discussed at the Collingham in Bloom meeting

*Cllr Gillian French*

Has been looking at the Youth & Community Centre policies and constitution, including regarding the relationship between the charity and the PC, and the responsibilities of each.

**154. Fleet article for November to be written by Councillors Blagg and Dodds - ideas contributed**

**155. To consider resolving that, under Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the public and members of the press be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in the Act**

**156. Personnel Matters**

**157. Capital Purchases**

Cllr Orme declared an interest in one potential item

Meeting closed at 20:35