

COLLINGHAM *Parish Council*

MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING

held at 6:30pm on 25th July 2025

at the Youth & Community Centre, Low Street, Collingham

Present: R Fabian (Chair), S Blagg, T Dodds, S Gray, P Holland, J Wilson

Clerk: M Horley **Assistant Clerk:** H Prior

Members of public: 2

116. Declaration of intent to record, film or photograph the meeting by members, members of the public or the press - None

117. Public Forum - None

118. To receive apologies for absence

a. From Cllrs Haberton, Norton and Orme - resolved unanimously to accept reasons for absence

b. From District Councillors L Dales - Noted

119. To receive declarations of interest - None

120. To receive and approve the Minutes of the Parish Council Meeting of 26th June 2025, previously circulated to members. These were agreed unanimously as a true record and were signed by the Chair.

121. To receive reports from County and District Councillors

County Councillor Janette Barlow

- Ownership of the footpaths with barriers is being looked into
- The overgrown footpaths in Brough are due to be cleared in the autumn

122. Finance

a. To formally note items of receipt for the month

Supplier / customer	Account name	Reserve	Total
GEM	202 GEM	GEM (Revenue)	£202.14
E Gill Ltd (Memorials)	203 Burial Ground Fees	General (Revenue)	£100.00
PayPal	201 Reserve Accounts Interest	General (Revenue)	£0.05
Elbec Ltd	207 Refunds	S137 (Revenue)	£290.99
JACKS KATCH LTD	204 Rent	General (Revenue)	£10.00
PayPal	201 Reserve Accounts Interest	General (Revenue)	£0.41
NatWest	201 Reserve Accounts Interest	General (Revenue)	£6.85
GEM	202 GEM	GEM (Revenue)	£287.70

Noted

b. To formally approve items paid since last meeting by BACS/PayPal

Supplier / customer	Account name	Reserve	Net	VAT	Total
Iain Orme	105 Chairs Expenses	General (Revenue)	£300.00		£300.00
Amazon	209 GEM	GEM (Revenue)	£34.93		£34.93
Caron Ballantyne	209 GEM	GEM (Revenue)	£132.05		£132.05
Iain Orme	402 CIB	CiB (Revenue)	£59.46	£11.89	£71.35
Phoenix Community Hall	209 GEM	GEM (Revenue)	£78.00		£78.00
AEB Landscapes	303 Community Park Maintenance	Maintenance (Revenue)	£300.00		£300.00
Unity Trust Bank	214 Bank Fees	General (Revenue)	£6.00		£6.00
Bingham Ground Services	501 Community Park	CIL/S106 (Capital)	£9,336.60	£1,867.32	£11,203.92
HAGS	501 Community Park	CIL/S106 (Capital)	£8,782.90	£1,756.58	£10,539.48
SLCC Enterprises	106 Training	General (Revenue)	£450.00		£450.00
Defib Warehouse	302 Building and Asset	General (Revenue)	£117.00	£23.40	£140.40
Amazon	402 CIB	General (Revenue)	£20.46	£4.09	£24.55
Hollybeck Garden Centre	402 CIB	CiB (Revenue)	£116.61	£23.32	£139.93
South Scarle Community Centre	209 GEM	GEM (Revenue)	£60.00		£60.00
Gorilla Man Fitness	209 GEM	GEM (Revenue)	£30.00		£30.00

Doug Lyne	301 Grass cutting etc	Maintenance (Revenue)	£1,066.19	£213.24	£1,279.43
Iain Orme	402 CIB	CiB (Revenue)	£46.46		£46.46

➤ Approved

c. To formally approve invoices to be paid by BACS - None

d. Bank Reconciliation by Cllrs French and Haberton - Approved

123. Planning

a. Applications for consideration

25/00993/HOUSE	Forest Cottage Brough Lane Collingham	Demolition of existing single garage and timber shed, and the erection of a double garage. ➤ Supported unanimously with six votes in favour
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b. Applications determined

24/02069/FUL	38 40 High Street Collingham	Application Permitted
25/00176/FUL	Field Gates Cross Lane Collingham	Application Permitted
25/00191/HOUSE	11 White Hart Lane Collingham	Application Permitted
25/00324/HOUSE	52 Dykes End Collingham	Application Permitted
25/00490/HOUSE	20 Vicarage Close Collingham	Application Permitted
25/00651/LBC	The White House 68 Low Street Collingham	Application Permitted
25/00733/CPRIOR	Wheatley House Wheatley Lane Collingham	Application Permitted
25/00800/S73	Carshalton 133 High Street Collingham	Application Permitted
25/00824/TPO	The Old Hall Low Street Collingham Newark On Trent	Application Permitted
25/00861/DISCON	Carshalton 133 High Street Collingham	DOC All conditions discharged
25/00888/TPO	1A Oaklands Close Collingham	Application Refused
25/01012/TWCA	70 Low Street Collingham	Application Permitted

25/01057/TWCA	The Corner House 1 Queen Street Collingham	No Objection
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Noted

124. Documents Review

a. Standing Orders

- Approved subject to agreed updates

Action: Clerk

b. Community Engagement Statement of Intent

- Approved

c. Flood Signage Scheme

- Approved subject to updates to contact details

Action: Clerk

d. Lone Working (Office) Risk Assessment

Risk assessment format to be reviewed before approval, as well as the Lone Working (Outdoor) Risk Assessment

Action: Clerk

125. Collingham in Bloom

- Cllr Fabian gave special thanks to everyone who helped with Collingham in Bloom.
- Collingham Parish Council has been nominated to be Co-Op Community Champions and receive funds collected between September and March.
- Cllr Fabian has written to the Coop to ask if they can have the bushes cut near the Christmas tree.

126. Correspondence

a. Application by One Earth Solar Farm Ltd for an order granting development consent for the One Earth Solar Farm Rule 8 Letter – Examination Timetable and Procedure

Noted

b. East Midlands Railway Draft Castle Line Masterplan

Noted

c. Changes to PSDF

Noted

d. Newark and Sherwood District Council Adoption of the Solar Energy Supplementary Planning Document (SPD)

Noted

127. Clerks and Councillors Reports

Clerk

- A position has been chosen for the defibrillator in Brough so quotes are now being sought for installation of the cabinet

Cllr Fabian

- A continuation of previous window clearing at the Youth & Community Centre was raised at the most recent committee meeting, and Crystalline have quoted £30 per clean, three times a year.

➤ Resolved that window cleaning be restarted

- John Blow School have asked about the possibility of receiving a Community Facilities Grant, funded by the Community Infrastructure Levy.
- The next Collingham Litter Pick is due and the first weekend of October was suggested if no other village events taking place

Action: Clerk

128. Fleet article for September 2025 to be written by Cllrs Haberton and Norton, ideas contributed

Meeting closed at 19:26