

# COLLINGHAM *Parish Council*

## MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING

held at 6:30pm on 27<sup>th</sup> February 2025

at the Youth & Community Centre, Low Street, Collingham

**Present:** R Fabian (Chair), S Gray, S Blagg, A Haberton, E Norton, I Orme (part)

**Clerk:** M Horley **Assistant Clerk:** H Prior

**Members of public:** 4

**17. Declaration of intent to record, film or photograph the meeting by members, members of the public or the press** None

### **18. Public Forum**

Mr Smith of 3 Brooklands Close spoke regarding his planning application.

Cllr Fabian declared a non-pecuniary interest

- Resolved unanimously to bring forward item 24a 25/00020/HOUSE

**19. To receive apologies for absence** from Cllr Orme, Cllr Curran and Cllr Wilson, Cllr French and Cllr Davis resolved unanimously to accept reasons for absence. Apologies received from District Councillors Linda Dales and Phil Farmer, noted.

### **20. To receive any declarations of interest**

Cllr Blagg declared a non-pecuniary interest in Item 29d.

**21. To receive and approve the Minutes of the Parish Council Meeting of 23<sup>rd</sup> January 2025** previously circulated to members. These were agreed unanimously as a true record and were signed by the Chair.

### **22. To receive reports from County and District Councillors**

County Councillor Debbie Darby submitted a report which was distributed to councillors.

### **23. Finance**

#### **a. To formally note Items of receipt for the month**

Supplier / customer	Account name	Reserve	Total
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PayPal	201 Reserve Accounts Interest	General (Revenue)	£0.05
GEM	202 GEM	GEM (Revenue)	£216.75
JACKS KATCH LTD	204 Rent	General (Revenue)	£10.00
Byron Hospitality Ltd	208 Donations	CiB (Revenue)	£100.00
Chris Cobb	208 Donations	CiB (Revenue)	£50.00
NatWest	201 Reserve Accounts Interest	General (Revenue)	£8.22
PayPal	201 Reserve Accounts Interest	General (Revenue)	£0.41
The Paddocks (Collingham) Ltd	208 Donations	CiB (Revenue)	£50.00
Timber Cabin Ltd	208 Donations	CiB (Revenue)	£50.00
CG Plant Sales	208 Donations	CiB (Revenue)	£50.00
Fine Align Engineering	208 Donations	CiB (Revenue)	£200.00
T Baron	208 Donations	CiB (Revenue)	£50.00
Brian Ellis	203 Burial Ground Fees	General (Revenue)	£315.00
GEM	202 GEM	GEM (Revenue)	£177.00
Martin Jones	208 Donations	CiB (Revenue)	£50.00
E Gill Ltd (Memorials)	203 Burial Ground Fees	General (Revenue)	£195.00
Fleet Fencing	208 Donations	CiB (Revenue)	£50.00
David & Jennifer Watson	203 Burial Ground Fees	General (Revenue)	£155.00
Aldridge Autos	208 Donations	CiB (Revenue)	£100.00
J Warrington	208 Donations	CiB (Revenue)	£100.00
Iain Orme	208 Donations	CiB (Revenue)	£26.00
E Gill	203 Burial Ground Fees	General (Revenue)	£510.00
Rosemary Fabian	208 Donations	CiB (Revenue)	£26.00

Noted

**b. To formally approve Items paid since last meeting by BACS/PayPal**

Supplier / customer	Account name	Reserve	Net	VAT	Total
John E. Wright	406 Neighbourhood Plan	NP (Revenue)	£129.50	£25.90	£155.40
Sevenside Defibs	504 Individual Items	CIL/S106 (Capital)	£1,981.00	£396.20	£2,377.20
Gorilla Man Fitness	209 GEM	GEM (Revenue)	£30.00		£30.00
Gorilla Man Fitness	209 GEM	GEM (Revenue)	£30.00		£30.00
B and Q Ltd	406 Neighbourhood Plan	NP (Revenue)	£112.37	£22.48	£134.85
Bingham Ground Services	501 Community Park	CIL/S106 (Capital)	£9,409.08	£1,881.82	£11,290.90

Collingham YCC	205 Meeting Room Expenses	General (Revenue)	£20.00		£20.00
Unity Trust Bank	214 Bank Fees	General (Revenue)	£6.00		£6.00
John E. Wright	406 Neighbourhood Plan	NP (Revenue)	£129.50	£25.90	£155.40
Amazon	208 Waste	General (Revenue)	£26.90		£26.90
SLCC	211 Memberships	General (Revenue)	£174.00		£174.00
Gorilla Man Fitness	209 GEM	GEM (Revenue)	£30.00		£30.00
Amazon	402 BKV	CiB (Revenue)	£242.20	£48.44	£290.64
Broxap	504 Individual Items	CIL/S106 (Capital)	£509.07	£101.82	£610.89
Gorilla Man Fitness	209 GEM	GEM (Revenue)	£30.00		£30.00
MaryAnn Horley	103 Staff Expenses	General (Revenue)	£10.40		£10.40
Gusto	406 Neighbourhood Plan	NP (Revenue)	£25.00	£5.00	£30.00
SLCC Enterprises	106 Training	General (Revenue)	£158.33	£31.67	£190.00
SJ Printing	402 BKV	CiB (Revenue)	£137.08	£27.42	£164.50
Gorilla Man Fitness	209 GEM	GEM (Revenue)	£30.00		£30.00
MEC Recycling Ltd	402 BKV	CiB (Revenue)	£120.37	£24.07	£144.44
Doug Lyne	301 Grass cutting etc	General (Revenue)	£1,015.42	£203.08	£1,218.50
Phoenix Community Hall	209 GEM	GEM (Revenue)	£78.00		£78.00
NSDC	303 Community Park Maintenance	General (Revenue)	£190.00	£38.00	£228.00
Gorilla Man Fitness	209 GEM	GEM (Revenue)	£30.00		£30.00
Amazon	209 GEM	GEM (Revenue)	£9.20	£1.84	£11.04
AEB Landscapes	303 Community Park Maintenance	General (Revenue)	£194.23		£194.23
Amazon	209 GEM	GEM (Revenue)	£22.48	£4.50	£26.98
Notts ALC	106 Training	General (Revenue)	£45.00		£45.00

Approved

**c. To approve Items for payment for the month to be paid by BACS**

Supplier / customer	Account name	Reserve	Net	VAT	Total
Discountstickerprinting.co.uk	402 Collingham in Bloom	BKV/CiB	£47.47	£9.49	£56.96
Amazon	402 Collingham in Bloom	BKV/CiB	£5.56		£5.56
Amazon	402 Collingham in Bloom	BKV/CiB	£3.82	£0.77	£4.59
NSDC	208 Waste	General (Revenue)	£38.00		£38.00
NSDC	208 Waste	General (Revenue)	£38.00		£38.00

Approved

**d. Bank Reconciliation by Cllrs Haberton and Norton**

**24. Planning**

**a. Applications for consideration**

25/00006/HOUSE	167 Low Street Collingham	<p>Replacement of rotten perimeter wooden fencing with pressure treated closed board fence panels, installation of a wooden garden gate, replacement of iron swing gate at side of property with wooden tongue and groove curved gate and building up of brick pillars either side of gate, removal of 2 x internal garden trellis, build up front brick wall, re-roof house using new felt and existing pantiles and ridge tiles, replacement of single glazed window panes with vacuum glazed window panes in existing frames and re-pointing 2 walls</p> <p>➤ Supported unanimously with 5 councillors in favour</p>
25/00007/LBC	167 Low Street Collingham	<p>See 25/00006/HOUSE</p> <p>➤ Supported unanimously with 5 councillors in favour</p>

25/00020/HOUSE	3 Brooklands Close Collingham	<p>Single &amp; Two storey side extension, erection of a pitched roof over the existing garage and external alterations including replacement of windows and doors and application of render to the front gable.</p> <ul style="list-style-type: none"> <li>➤ Supported unanimously with 4 councillors in favour</li> </ul>
25/00140/LBC	The White House 68 Low Street Collingham	<p>Install solar panels on workshop and garage, on south facing roof slopes only</p> <ul style="list-style-type: none"> <li>➤ Supported unanimously with 5 councillors in favour</li> </ul>
25/00164/S73M	Land At 27 Woodhill Road	<p>Application for variation of condition 18 to approve BMCL licence in connection with Bat mitigation measures</p> <ul style="list-style-type: none"> <li>➤ Supported unanimously with 5 councillors in favour</li> </ul>
25/00176/FUL	Field Gates Cross Lane Collingham	<p>Erection of galvanised steel gate and timber field gate with associated fencing</p> <ul style="list-style-type: none"> <li>➤ Supported unanimously with 5 councillors in favour</li> </ul>
25/00193/HOUSE	Extension of existing patio.	<p>The Willows 105 Low Street Collingham</p> <ul style="list-style-type: none"> <li>➤ Supported unanimously with 5 councillors in favour</li> </ul>

**b. Applications determined**

24/02078/HOUSE	126 High Street Collingham	Application Permitted
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24/02099/LDCP	93 High Street Collingham	Certificate Not Issued
24/02103/DISCON	3 Brooklands Close Collingham	DOC - All conditions discharged
24/02194/TWCA	72 Low Street Collingham Newark	No Objection
25/00068/TWCA	South Collingham House The Green Collingham	No Objection

**c. Neighbourhood Plan Update**

AECOM have finished the draft design codes which is due to be finalised on 3rd March 2025.

**25. Community Infrastructure Levy**

**a. Update on progress**

**b. To decide whether to accept quote for playground equipment painting**

- Resolved at the contractor will proceed when the weather conditions are favourable.

**26. Collingham in Bloom**

**a. Update on progress**

There has been a productive visit from a judge for advice.

**b. To plan tasks for litter picks in Collingham and Brough**

Resolved the Collingham Litter Pick will take place on Sunday 16th March and Brough litter pick date has been confirmed.

**c. To decide whether to adopt the phone kiosk on Swinderby Road**

Resolved that the Council will adopt it given it is straightened first due to safety.

*Action: Clerk*

**27. VE Day Celebrations**

- Resolved unanimously that the start time of the Annual Parish Council Meeting on Thursday 8<sup>th</sup> May will be at 5:30pm at Phoenix Hall to facilitate the celebration.

*Action: Clerk & Cllr Fabian*

**28. Correspondence**

**a. Stage One Consultation - Off Cross Lane, Collingham - Noted**

**b. Important Update from EMR: Station Adopter Complimentary Tickets - Noted**

**c. Swinderby Neighbourhood Plan - Noted**

**d. Southwell Amended Neighbourhood Plan - Local Green Space Designation Additional Information - Noted**

**e. A46 Newark Bypass – update**

Decision expected in October. Present work is Southern Relief Road.

## 29. Clerks and Councillors Reports

### a. Clerk

- Evidence is being gathered for a solution to traffic difficulties at the High Street/Swinderby Road junction, including CCTV from an adjacent business.
- A burial ground management course has been completed

### b. **Cllr Fabian and Cllr Blagg** attended the Safer Neighbourhood Group meeting on 24th February, Speedwatch is to be planned for Collingham and Brough, including Swinderby Road, Station Road and Low Street.

*Action: Clerk*

### c. **Cllr Blagg** reported on the Poor Close Allotment Society's steering group meeting where the Council's proposed community polytunnel was discussed, report circulated to councillors.

## 30. Fleet Article for March 2025 to be written by Cllrs Fabian and Gray, ideas contributed

## 31. To consider resolving that, under Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the public and members of the press be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in the Act

## 32. Potential Councillor Vacancy

Cllr Orme arrived at this point

Meeting closed at 19:47