

COLLINGHAM *Parish Council*

MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING

held at 6:30pm on 28th November 2024

at the Youth & Community Centre, Low Street, Collingham

Present: I Orme (Chair), R Fabian, S Gray, S Blagg, A Haberton, J Wilson, L Curran, G French

Clerk: H Prior **Assistant Clerk:** M Horley

Members of public: 2

174. Declaration of intent to record, film or photograph the meeting by members, members of the public or the press None

175. Public Forum None

176. To receive apologies for absence from Cllr Davis, resolved unanimously to accept reasons for absence. Apologies received from District Councillor Phil Farmer, noted.

177. To receive any declarations of interest Cllr Haberton declared a interest in Item 181a (24/01808/HOUSE).

178. To receive and approve the Minutes of the Parish Council Meeting of 24th October 2024, previously circulated to members. These were agreed unanimously as a true record and were signed by the Chair.

179. To receive reports from County and District Councillors

County Councillor Darby

Report received and distributed to councillors.

District Councillor Dales

The Blackmire Dyke flood alleviation proposal will be investigated by the engineering department in December and January, but the initial feeling is that it will be too small to make any significant impact, and that access could be a problem. More information to come in January.

180. Finance

a. To Formally Note Items of Receipt for the Month

Supplier / customer	Account name	Total
GEM	202 GEM	£185.00

JACKS KATCH LTD	204 Rent	£10.00
HMRC	206 VAT Repayments	£1,466.80
GEM	202 GEM	£189.50
MO Architects	208 Donations	£50.00
TFM	208 Donations	£200.00
Ellies Cakes and Bakes	208 Donations	£50.00
Linda Dales	202 GEM	£100.00
PayPal	201 Reserve Accounts Interest	£0.38
PayPal	201 Reserve Accounts Interest	£0.05
HMRC	206 VAT Repayments	£343.17
Michael Jacob	203 Burial Ground Fees	£315.00

b. To Formally Approve Items paid since last meeting by BACS/PayPal

Supplier / customer	Account name	Net	VAT	Total
LALC	106 Training	-£275.00	-£55.00	-£330.00
Gorilla Man Fitness	209 GEM	-£30.00	£0.00	-£30.00
Unity Trust Bank	214 Bank Fees	-£5.40	£0.00	-£5.40
South Scarle Community Centre	209 GEM	-£90.00	£0.00	-£90.00
Caron Ballantyne	209 GEM	-£65.83	£0.00	-£65.83
Phoenix Community Hall	209 GEM	-£78.00	£0.00	-£78.00
JD Nicholson	209 GEM	-£30.75	£0.00	-£30.75
Rosemary Fabian	209 GEM	-£32.46	£0.00	-£32.46
Phoenix Community Hall	209 GEM	-£78.00	£0.00	-£78.00
CRARC	405 S137 Grants	-£1,000.00	£0.00	-£1,000.00
Parish Online	210 Subscriptions	-£150.00	-£30.00	-£180.00
Doug Lyne	301 Grass cutting etc	-£1,015.42	-£203.08	-£1,218.50
Clear Insurance	204 Insurance	-£1,604.35	-£320.87	-£1,925.22
Gorilla Man Fitness	209 GEM	-£60.00	£0.00	-£60.00
Gorilla Man Fitness	209 GEM	-£30.00	£0.00	-£30.00

c. To approve items for payment for the month to be paid by BACS

Supplier / Customer	Account Name	Net	VAT	Total
Gorilla Man Fitness	209 GEM	-£30.00	£0.00	-£30.00
Seal Calibration	504 Individual Items	-£250.00	-£50.00	-£300.00
AEB Landscapes	303 Park Maintenance	-£220.00	£0.00	-£220.00
JGOW Services Ltd	301 Grass Cutting etc	-£210.00	£0.00	-£210.00
HC Grimes & Son Ltd	407 Christmas	-£150.00	-£30.00	-£180.00
Ginga Catering (Fleet Fare Ltd)	209 GEM	-£493.00	-£98.60	-£591.60

d. Bank Reconciliation signed by Cllrs Fabian and French

181. Planning

a. Applications for consideration

24/01461/FUL	148 High Street Collingham	Change of use of shop and storage areas to incorporate into existing dwelling and to form annexe. New railings. → Resolved unanimously to support
24/01497/LBC	148 High Street Collingham	Change of use of shop and storage areas including refurbishment and restoration works to incorporate into existing dwelling and to form annexe. New railings. → Resolved unanimously to support
24/01808/HOUSE	Little Trees Bell Lane Collingham	Replacement of brick and close boarded fencing with featherboard fencing. → Resolved unanimously to support
24/01603/FUL	St Stephens Fosse Road Brough	Change of Use from Place of Worship to Dwelling with single storey side extension. → Resolved unanimously to not support for the material reasons of Layout, Design & Visual Impact on Listed Building and Archaeology related to Ancient Monument, Ecology & Landscape, and Access & Traffic
24/01604/LBC	St Stephens Fosse Road Brough	Internal and external alterations to facilitate use of former place of worship as a dwelling

		→ Resolved unanimously to not support as above
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b. Applications determined

24/01469/HOUSE	15 Moor Road Collingham	Application Permitted
24/01637/DISCON	Land Adjacent 9 Horseshoe Cottages Collingham	DOC - All conditions discharged
24/01704/DISCON	Collingham Railway Station Station Road Collingham	DOC - Part conditions discharged
24/01707/TWCA	Redlands 13 Queen Street Collingham	No Objection
24/01749/TWCA	The Lodge 2 Dykes End Collingham	No Objection
24/01562/HOUSE	Cedar Gates 7 Swinderby Road Collingham	Application Permitted
24/01154/HOUSE	Badgers Retreat 30 Dykes End Collingham	Application Permitted

c. Neighbourhood Plan Design Codes

Cllr Fabian advised that we have received a grant to cover consultancy fees and expenses. AECOM are working on a Desktop Study, and would like local knowledge so have asked the Council to complete a questionnaire. This is in progress with councillors and focus groups. AECOM are then visiting on 3rd December to confirm findings with a walk around the village and will follow up with a report. Cllr Fabian and Ms Horley are meeting them beforehand.

d. Notice of Hearings - A46 Newark Bypass - Noted

182. To consider the adoption of a Vexatious Correspondence policy

The policy has been simplified as requested

→ Resolved unanimously to support

183. Best Kept Village 2025

a. Update on funding

- £2000 grant received from Gusto and Cllr Fabian is to attend the official presentation next week.
- Several companies have committed to sponsoring planters and as of 26th November three of them had paid. Cllr Orme to discuss with more businesses.

Action: Cllr Orme

- Further fundraising will be needed in 2025 and ideas are sought

Action: All

b. Updates on recent initiatives

- It has been confirmed that Council insurance covers the supply of hanging baskets as long as risk assessments are used and checks are carried out. Awaiting licensing from VIA East Midlands
- The Colours of Collingham social media campaign is working well
- Residents are being encouraged to “Adopt A Spot” in the village to look after, with several already in progress.
- Extra bench near the Fleet and All Saints Church to be considered
- Collingham Calendar 2026 – Cllrs Gray and Haberton are to judge the photos received to pick for the calendar for 2026 – there will be physical copies that members of the public can buy

Action: Cllrs Gray & Haberton

c. Planning of upcoming events and projects

Upcoming initiatives were discussed, including competitions for 2026, improvements to litter bins, and growing of plug plants to fill the additional planters. John Blow School are keen to be involved and are planning projects.

184. VE Day 80th Anniversary

- Food trucks have been booked for the event at the Phoenix Hall, including pizza, waffles and a bar.
- Entertainment to be arranged, including the pipers.

Action: Cllrs Orme & Fabian

- Flags to be purchased for both the Phoenix Hall and the Village Centre

Action: Clerk

185. Community Infrastructure Levy (CIL)

- Approximately £1000 has been spent on defibrillator calibration and a new battery, another new battery is now needed

Action: Clerk

- A new top on the slide is needed, as well as other areas where the wood has deteriorated, a local joiner is to be asked to quote

Action: Cllr Orme

- A quote has been received a quote from Bingham's for surfaces around the remaining equipment and for a repair
- Terms for the installation of a shed for emergency supplies in the grounds of All Saints Church on an existing base are to be discussed with the Parochial Church Council

Action: Cllr Wilson

- A new hob is needed at the Youth & Community Centre
→ Resolved unanimously that one can be bought immediately while Black Friday deals are available

Action: Cllr Fabian

- A final decision on the budget for capital spending is to be made at the December meeting

Action: Clerk

186. Correspondence

a. Notts ALC membership fees and budget notes

→ Resolved that the membership fee of £845.14 is acceptable and to join for the upcoming year

b. Open consultation - Enabling remote attendance and proxy voting at local authority meetings

→ Resolved to respond as a council after the December meeting

All to read through it and add comments into the shared document

Action: All

c. Health & Safety Briefing (Station Adopters) - All now sent

187. Clerks and Councillors Reports

a. Clerk

Extreme Wheels have come back with a final figure of £12,520 for the summer programme and two skatepark jams. Grants to be sought to fund this.

→ Resolved unanimously to continue

Action: Clerk and Cllr Fabian

b. Councillors

- Cllr Wilson updated on the Christmas lights switch on, where the Young Farmers are collecting for LIVES and the food pantry. The Christmas tree has been installed.
- Cllr Fabian reminded the Council that YCC committee needs three members from the Parish Council, and Cllr French volunteered to join.
- Cllr Blagg attended the Besthorpe and Langford Mineral Liaison Committees on 29th October 2024 – reports distributed to councillors

188. To consider resolving that, under Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the public and members of the press be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in the Act, agreed unanimously

189. Councillor Vacancy

→ Resolved to co-opt Elliot Norton to fill the vacancy

Meeting closed at 20:18