

COLLINGHAM *Parish Council*

MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING
held at 6:30pm on 24th October 2024
at the Youth & Community Centre, Low Street, Collingham

Present: I Orme (Chair), R Fabian, S Gray, S Blagg, A Haberton, J Wilson, L Curran

Clerk: M Horley

Assistant Clerk: H Prior

Members of public: 1

155. Declaration of intent to record, film or photograph the meeting by members, members of the public or the press: None

156. Public Forum: None

157. To receive apologies for absence from Councillors Davis and French, resolved unanimously to accept reasons for absence. Apologies received from District Councillor Phil Farmer, noted.

158. To receive any declarations of interest: Cllr Gray declared an interest in Item 162f.

159. To receive and approve the Minutes of the Parish Council Meeting of 26th September 2024, previously circulated to members. These were agreed unanimously as a true record and were signed by the Chair.

160. To receive reports from District and County Councillors

County Councillor Darby

Sent a report which was distributed to councillors

District Councillor Dales

Reported that the Blackmire Dyke flood alleviation proposal discussions are ongoing. There is to be a meeting with Tarmac at the quarry the following Tuesday which Cllr Blagg is to attend. Cllr Dales also highlighted that the effect of the major projects in the area such the A46 upgrade and the Tritax warehouse on the A1133 villages needs to be considered together.

161. Finance

a. To Formally Note Items of Receipt for the Month

Supplier / customer	Account name	Total
PayPal	124 Reserve Accounts Interest	£0.05
PayPal	124 Reserve Accounts Interest	£0.10
PayPal	124 Reserve Accounts Interest	£0.38
NSDC	111 Precept	£25,091.50
JACKS KATCH LTD	128 Rent	£10.00
GEM	125 GEM	£495.22
NatWest	124 Reserve Accounts Interest	£23.56
Unity Trust Bank	124 Reserve Accounts Interest	£370.48
Notts CC	121 Grants	£178.00
Notts CC	125 GEM	£400.00
GEM	125 GEM	£185.00

b. To Formally Approve Items paid since last meeting by BACS/PayPal

Supplier / customer	Account name	Net	VAT	Total
Amazon	291 GEM	-£16.42	-£3.28	-£19.70
Unity Trust Bank	228 Bank Fees	-£18.00	£-	-£18.00
Steve Blagg	213 Councillors Expenses	-£10.00	-£2.00	-£12.00
Gorilla Man Fitness	291 GEM	-£30.00	£-	-£30.00
Gorilla Man Fitness	291 GEM	-£30.00	£-	-£30.00
JD Nicholson	291 GEM	-£178.44	£-	-£178.44
AEB Landscapes	226 Community Park	-£380.00	£-	-£380.00
Gorilla Man Fitness	291 GEM	-£30.00	£-	-£30.00
Doug Lyne	231 Grass cutting/ground maintenance	-£1,015.04	-£203.01	-£1,218.05
Secure-a-Field Ltd	227 Stationery	-£90.33	-£18.07	-£108.40
Caron Ballantyne	291 GEM	-£74.79	£-	-£74.79
MiJan Ltd	222 Software	-£67.50	£-	-£67.50
South Scarle Community Centre	291 GEM	-£60.00	£-	-£60.00

Gorilla Man Fitness	291 GEM	-£30.00	£-	-£30.00
Phoenix Community Hall	291 GEM	-£78.00	£-	-£78.00
AEB Landscapes	226 Community Park	-£367.11	£-	-£367.11
Gorilla Man Fitness	291 GEM	-£30.00	£-	-£30.00
NSDC	224 Waste	-£299.00	-£59.80	-£358.80
Mayor's Poppy Fund	283 Individual Items	-£115.00	£-	-£115.00
Doug Lyne	231 Grass cutting/ground maintenance	-£1,015.42	-£203.08	-£1,218.50

c. To Approve Items for Payment for the month to be paid by BACS

Supplier / customer	Account name	Net	VAT	Total
PrimePrint	291 GEM	-£70.00	-£14.00	-£84.00

d. Bank Reconciliation signed by Cllrs Davis and Fabian

162. Planning

a. Applications for consideration

24/01604/LBC	St Stephens Fosse Road Brough	Change of Use from Place of Worship to Dwelling with single storey side extension. → Resolved unanimously not to support unless more information is supplied regarding the preservation of Roman archaeological heritage both above and below ground
24/01603/HOUSE	St Stephens Fosse Road Brough	Change of Use from Place of Worship to Dwelling with single storey side extension. → As above
24/01154/HOUSE	Badgers Retreat 30 Dykes End Collingham	Two storey side extension. → Resolved unanimously to support
24/01727/HOUSE	126 High Street Collingham	First floor extension and new porch → Resolved unanimously to support

b. Applications determined

24/01274/TWCA	Meadow Cottage 17 Dykes End	No Objection
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24/01557/TWCA	Rose Cottage 8 Low Street	No Objection
23/00647/VAR106	Station Road, Land adjoining Braemer Farm	Declined to Determine
24/01708/TWCA	The Gables 28 High Street	No Objection
24/01637/DISCON	Land Adjacent 9 Horseshoe Cottages	DOC - All conditions discharged

Noted

c. Appeals Determined

23/02150/FUL	Land To The Rear Of 112 High Street	Appeal Allowed
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Noted

d. Neighbourhood Plan

Cllrs Orme and Fabian met with AECOM to give information about the need for a Design Codes statement. A decision on funding for this was due in the next two weeks. Focus Groups are ongoing.

e. Notice of Public Consultation on the Nottinghamshire County Council Draft Biodiversity Net Gain Supplementary Planning Document - End Date 8th November 2024: Noted

f. Great North Road Solar Park Second Phase of Community Consultation:
Noted

163. Policy

a. To consider the adoption of a Vexatious Correspondence policy

→ Resolved that the policy be simplified and decided on next month

Action: Clerk

b. To consider updates to the Social Media policy

→ Resolved that the existing policy be retained and the clerk be listed as moderator

Action: Clerk

164. To consider service or replacement options for out-of-warranty defibrillators

→ Defibrillators to be serviced by Seal Calibration and any repairs carried out as necessary.

Action: Clerk

165. To review policy and fees for authorised trading in village centre car park

Confirmation is needed of what land the PC owns and whether there is room for two traders on PC land.

→ Resolved that the new trader should be allowed if practical

Action: Clerk

166. Best Kept Village 2025

a. Planters

As self-watering planters are expensive, conventional ones can be used where residents are willing to water them and self-watering on the edge of the village. Designs to be finalised. Pearsons and Gusto have offered support.

Action: Cllr Fabian

b. Hanging Baskets

The license request has now gone in so now businesses can be approached about putting them up.

Action: Cllr Orme

c. Village Entrance Signs

License for planters to be applied for

Action: Cllr Orme

d. Open Morning

Poster to be created for the event on 9th November

Action: Cllr Orme

e. Other initiatives

- An artwork competition has been launched to create designs for Chatty Benches
- Publicity has been released regarding the Spring Garden competition
- The Colours of Collingham social media campaign is working well
- Plug plants are to be grown to be given away at the Community Fair in the spring.
- Residents are to be encouraged to “Adopt A Spot” in the village to look after

f. Noticeboards

New rules to be drafted to ease overcrowding with business advertisements, including adding new signs saying “Priority will be given to local notices”

Action: Clerk

g. Ground Maintenance

→ Resolved that the contractor is to be asked for a quote that includes picking up clippings everywhere and for the new area on Rio Drive, and for any ad hoc tree maintenance needed.

Action: Clerk

h. Footpaths

VIA EM to be asked whose responsibility it is to clear overhead vegetation obstructing footpaths

Action: Clerk

167. Correspondence

a. **Invitation to participate in National Highways 2024 Midlands Regional Stakeholder Survey:** Noted

b. **2024 11 10 - Air Museum Remembrance Ceremony Invite - Sunday 10th November.**

Cllrs Orme, Haberton and Fabian to attend

Action: Cllrs Orme, Haberton and Fabian

Cllrs Wilson and Blagg to attend ceremony at All Saints in Collingham

Action: Cllrs Wilson and Blagg

c. **TR010065 – A46 Newark Bypass:** Noted

168. Clerks and Councillors Reports

a. Clerk

- A grant of £1000 has been awarded to GEM
- Extreme Wheels have verbally agreed to the plans agreed by the Council in Item 146e
- The process of gifting the green area on Rio Drive to the PC has been started by Gusto

b. Councillor Orme

VE Day 80th Anniversary

- The venue is to be the Phoenix Hall
- Fish and chip van to be booked

Action: Cllr Fabian

- Bar, waffle van and pizza van to be booked

Action Cllr Orme

c. Councillor Wilson

Christmas Lights Switch On

- The event is to be on 1st December with the traditional tractor run by Collingham Young Farmers and the school to sing.
- The cash collection is to be for Lincolnshire Lives and food collection for Collingham Food Pantry

169. Fleet article for December

To be written by Cllrs Gray and Haberton, ideas contributed

Action: Cllrs Gray and Haberton

170. To consider resolving that, under Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the public and members of the press be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in the Act, resolved unanimously

171. Land Purchase

Uses for CIL money discussed

172. Councillor Vacancy

Co-option procedure planned

173. Staffing Matters

Cllr Curran declared a pecuniary interest and left the meeting

The Staffing Panel reported on the recent appraisals

Meeting closed at 20:40