

COLLINGHAM *Parish Council*

MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING
held at 6:30pm on 26th September 2024
at the Youth & Community Centre, Low Street, Collingham

Present: I Orme (Chair), R Fabian, S Gray, S Blagg, A Haberton, J Wilson

Clerk: Mary-Ann Horley

Members of public: 2

140. Declaration of intent to record, film or photograph the meeting by members, members of the public or the press: None

141. Public Forum

a. Platinum Field

Discussion with resident regarding the intended and actual uses of the field and steps to be taken – details in Item 151b

“No Alcohol” signs to be ordered from Amazon

Action: Clerk

142. To receive apologies for absence from Councillors Curran, Davis and French, resolved unanimously to accept reasons for absence. Apologies received from District Councillors Linda Dales and Phil Farmer, noted.

143. To receive any declarations of interest: None

144. To receive and approve the Minutes of the Parish Council Meeting of 22nd August 2024, previously circulated to members. These were agreed unanimously as a true record and were signed by the Chair.

145. To receive reports from District and County Councillors

County Councillor Darby sent a report which was distributed to councillors

146. Finance

a. To Formally Note Items of Receipt since last meeting

Supplier / customer	Account name	Total
GEM	125 GEM	£109.60
PayPal	124 Reserve Accounts Interest	£0.05
NatWest	124 Reserve Accounts Interest	£81.72
PayPal	124 Reserve Accounts Interest	£0.91
GEM	125 GEM	£386.00
Notts CC	128 Rent	£1,000.00
E Gill Ltd (Memorials)	122 Burial Ground Fees	£170.00
JACKS KATCH LTD	128 Rent	£10.00

Noted

b. To Formally Approve Items paid since last meeting by BACS/PayPal

Supplier / customer	Account name	Net	VAT	Total
Caron Ballantyne	291 GEM	-£35.66	£-	-£35.66
Caron Ballantyne	291 GEM	-£32.31	£-	-£32.31
Caron Ballantyne	291 GEM	-£89.54	£-	-£89.54
Caron Ballantyne	291 GEM	-£49.14	£-	-£49.14
Gorilla Man Fitness	291 GEM	-£30.00	£-	-£30.00
Gorilla Man Fitness	291 GEM	-£30.00	£-	-£30.00
Amazon	291 GEM	-£18.83	£-	-£18.83
Amazon	291 GEM	-£29.95	£-	-£29.95
Amazon	291 GEM	-£17.44	£-	-£17.44
Amazon	291 GEM	-£17.80	£-	-£17.80
Amazon	291 GEM	-£22.94	£-	-£22.94

Noted

c. To Approve Items for Payment to be paid by BACS: None

d. Bank Reconciliation by Cllrs Curran and Davis

e. To consider youth provision for 2024-25

→ Resolved to ask Extreme Wheels if they are able to do summer events only and not winter, and if this isn't possible to explore other options

Action: Clerk

147. Planning

a. Applications for consideration

24/01469/HOUSE	Moor Road (15)	Proposed Boundary Fence. → Resolved unanimously to respond in favour
24/01489/ADV	High Street (162-164), One Stop Community Stores Ltd	ITEM (1) - FASCIA Folded 3mm Dibond panels with 5mm PMS 193c acrylic (conservation red) white vinyl logo applied to face, A. size: 6732mm x 400mm x 8mm ITEM (2) - WINDOW VINYL Digitally printed window graphic applied to glazing see below shapes for preference for either internally or externally applied A. size: 1895mm x 875mm [Image] size: 1895mm x 700mm [Frosted] B. size: 950mm x 420mm C. size: 2884mm x 1350mm o/a 630mm left image height ITEM (3) - MANIFESTATION Window manifestation If Required size: to suit area ITEM (4) - POSTER CASES Lockable poster cases, anodised silver - 2 off size: 580mm x 835mm ? 30mm → Resolved unanimously to respond in favour
24/01562/HOUSE	Swinderby Road (7), Cedar Gates	Relocate the pedestrian gate to a new position within the front boundary → Resolved unanimously to respond in favour

b. Applications determined

24/01211/DISCON	Low Street (98)	DOC - All conditions discharged
24/01178/LDCP	Swinderby Road (7)	Certificate Not Issued
24/01173/TWCA	Low Street (167)	No Objection
24/01257/S73	Station Road, Collingham Railway Station	Grant Application
24/01275/TWCA	White Hart Lane (2)	No Objection
24/01387/TWCA	Church Lane (14)	No Objection
24/01429/TWCA	South End (14)	No Objection
24/01462/DISCON	High Street (53), Handley House	DOC - All conditions discharged

24/01486/NMA	High Street (53), Handley House	Application Permitted
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Noted

c. Examination of Newark and Sherwood DC Amended Allocations and Development Management DPD - Examination Update: Noted

148. Best Kept Village 2025

a. Flowers

- Residents and businesses on the High Street are to be asked if they will install hanging baskets. Some of these will require Highways licence approval as they are directly over the footpath. Councillor Orme to arrange licence application.
- Options are to be investigated regarding floral decorations at the village entrance signs. Councillor to liaise with Via East Midlands
- More planters similar to those at the station and the Cross site can be added with local businesses potentially sponsoring and displaying logos in the sticker space. Locations to be approved at October meeting.
- Presentation of Best Kept Village to be held in early November at The Phoenix Hall. Date and time to be confirmed.

Action: Councillors Fabian & Orme

b. Dog Waste Bins

Some of these are looking worn so NSDC to be asked for them to be replaced or refurbished.

Action: Clerk

c. Applications to VIA East Midlands for street decorations

Notts County Council will pay the first £500 for permit applications and it will take up to 12 weeks to get approval. The Parish Council will apply for an amount of hanging baskets with exact locations to be confirmed. Linked to discussion in Item 148a.

Action: Clerk

d. Smaller green spaces

Residents to be encouraged to adopt and maintain these. Councillor Orme to present more details in October meeting.

e. Newsletter and seed distribution

A newsletter to be drafted similar to that which went out with the Collingham Mix wildflower seed buckets and bedding plant seeds to be sourced.

Action: Clerk

f. Spring Garden Competition

Approved unanimously – to be publicised
To be added to the agenda for October

Action: Clerk

149. Green Spaces

a. The Cross site

Volunteers to arrange to clear areas of grass to be reseeded with wildflowers, with the other areas to be mowed. Grounds contractor's contract to be checked to see if any additional areas need to be added

Action: Clerk

b. Footpaths

List to be circulated

Action: Clerk

150. Correspondence

a. Virgin Media O2 Phone Mast

Noted

b. TR010065 – A46 Newark Bypass

→ Councillors to attend via Teams

Action: All

c. Winter Service 2024/2025 - Offers to Assistance to Parish Councils

→ To be ordered and delivered to Fire Station

Action: Clerk

d. Community Flood Resilience Grant - Applications Open

A shed closer to the centre of the village would be useful for flood equipment and a space has been identified in the grounds of All Saints Church, so approval will be sought.

Action: Councillor Wilson

151. Clerks and Councillors Reports

a. Clerk

Foster Road land

The Solicitor has asked who is authorised to sign the deeds and was advised according to the standing orders.

Casual Vacancy

No one has come forward so far so a wider campaign is to be initiated.

Notts ALC AGM

Councillor French to be reminded that she is the voting delegate.

Action: Clerk

b. Councillor Fabian

Carlton Ferry Lane and Low Street

Cllr Fabian reported on a meeting attended with Notts County Council leader Ben Bradley and VIA East Midlands staff. The repair to Carlton Ferry Lane is due to be finished by the end of October. Low Street was discussed briefly and will be the subject of future meetings.

Platinum Field

Cllrs Fabian and Gray attended a meeting with the Phoenix Hall Committee regarding suitability of events taking place and it was agreed that:

- Events with alcohol will only take place in the main Phoenix Hall area
- Car parking instructions will be added to the Good Neighbour Policy
- The calendar will show more detail
- The Booking Secretary will be made aware of the above

Mrs Evans will be informed of the above in reply to her email.

Action: Clerk

c. Councillor Orme

Neighbourhood Plan

All focus groups are now in progress except for Housing which has just been advertised. Sustainability has almost completed the first stage, Questioning the Evidence Base

NottsBus On Demand

County Councillor Darby is raising the question of expanding the area of coverage to Collingham, with Cllr Gray willing to raise it with the CEO if no result.

152. Fleet article for November

- a. Councillor Orme to write about Best Kept Village

Action: Councillor Orme

153. To consider resolving that, under Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the public and members of the press be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in the Act, resolved unanimously

154. Staffing Matters

- a. Pay increments to be discussed at upcoming appraisals

Meeting closed at 20:32