

COLLINGHAM *Parish Council*

MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING held at 7:15pm on 22 June 2023 at the Youth & Community Centre, Low Street, Collingham

Present: Councillors: S Blagg, L Curran, R Fabian (Chair), S Gray, A Haberton, I Orme

Clerk: C Ballantyne

Assistant Clerk: M-A Horley

In Attendance: No members of the public

Action by:

96 Declaration of intent to record, film or photograph the meeting by members, members of the public or the press
None

97 Public Forum

No public present

98 To receive apologies for absence

Apologies for absence were received from Councillor French, resolved unanimously to accept the reasons for absence
Councillors Davis, Walker and Wilson were not in attendance and no reasons for absence had been received
Apologies were received from District Councillor Dales and Farmer, noted

99 To receive any declarations of interest

Councillor Fabian declared an interest in Agenda Item 103a Application number 23/00925/HOUSE

100 To receive and approve the Minutes of:

- the Annual Parish Council Meeting of 25 May 2023 and
- The Parish Council Meeting of 25 May 2023, previously circulated to members. These were agreed unanimously and signed by the Chair.

101 To receive reports from County and District Councillors

District Councillor Mrs Dales

SNG – Date of next meeting 25th July at Harby Village Hall

County Councillor Mrs Darby

Written report received and available upon request to parishioners

102 Finance

a) **To Formally Note Items of Receipt for the Month:**

Receipts

GEM (6 June) Cash	GEM - Donations	£38.00
GEM (6 June) Cash	GEM - Raffle	£30.50
GEM (14 June) Cash	GEM - Donations	£40.00
GEM (14 June) Cash	GEM - Raffle	£30.00

GEM (20 June) Cash	GEM - Donations	£41.00
GEM (20 June) Cash	GEM - Raffle	£22.00

Noted

b) **To Formally Approve Items paid since last meeting by BACS/PayPal**

Expenditure			VAT	Total
John Lewis	Capital Expenditure - IT equipment	£133.32	£26.66	£159.98
NALC	Training - Course	£32.68	£6.54	£39.22
NALC	Training - Course	£32.68	£6.54	£39.22
Mower Magic	Grass cutting/ground maintenance	£23.42	£4.68	£28.10
NALC	Training - Course	£32.68	£6.54	£39.22
Caron Ballantyne (Amazon)	Capital Expenditure - IT equipment	£16.09	£3.22	£19.31
Caron Ballantyne (Amazon)	GEM - Resources	£14.70	£2.95	£17.65
Amenity Choice	Grass cutting/ground maintenance	£138.95	£27.79	£166.74
Jo Bennett	GEM - Room Hire	£90.00	NIL	£90.00
Linda Dales	GEM - Food Supplies	£29.46	NIL	£29.46
Tool Station	Grass cutting/ground maintenance	£106.60	£21.32	£127.92
B&Q	Grass cutting/ground maintenance	£45.83	£9.17	£55.00

Noted

c) **To Approve Items for Payment for the Month to be paid by BACS**

Expenditure			VAT	Total
Notts ALC	Training - Course	£45.00	NIL	£45.00
Kingfisher	Youth Engagement - Precept	£66.10	£13.22	£79.32
Notts ALC	Training - Course	£60.00	NIL	£60.00
Y&CC	Meeting Room Expenses	£30.00	NIL	£30.00

All payments approved unanimously

d) **Bank Reconciliation for the year to date** –signed by Cllrs Blagg and Curran, noted

e) **To consider strimmer for Lengthsman work**, resolved unanimously to purchase a heavy duty strimmer (Option 3) from the Nottinghamshire County Council Lengthsman Grant **Clerk**

f) **To consider Councillors request to undertake ILCA**, resolved unanimously that Cllrs Fabian & Gray could undertake this qualification **Clerk**

g) **To consider:**

Cllr
Fabian

- **Revenue expenditure – to maintain green safety matting areas,** resolved unanimously to undertake this work. This needs to be added to the precept for future years in order to complete the annual maintenance
- **Capital expenditure – to consider another area of safety matting to the slide area,** resolved unanimously to have this work undertaken

103 Planning

a) **Applications for consideration**

23/00925/HOUSE	High Street (69), Chatwood	Proposed addition of external insulation to a wall of the house to improve the thermal properties of the wall – SUPPORTED unanimously
----------------	-------------------------------	---

b) **Applications Determined**

23/00481/DISCON	Station Road/Swinderby Road, Land off	DOC - no conditions discharged
23/00627/HOUSE	High Street (53), Handley House	Application Permitted
23/00651/HOUSE	Cawthorne Close (9)	Application Permitted
23/00786/TWCA	Swinderby Road (8A)	No objections
23/00796/TWCA	Bell Lane (7) The Barn	No objections
23/00837/TWCA	Low Street (173)	No objections
23/00878/TWCA	Low Street (53), Cleve Cottage	No objections

Noted

c) **Update on the new Nottinghamshire and Nottingham Waste Local Plan,** noted

104 Correspondence

- a) D-Day 80 - 6th June 2024, resolved unanimously that an event with the beacon would be held. Cllr Fabian to inform the pageant master and contact the history group etc. The Royal Oak to be asked to host the event.
If any grant funding is available for this event, this will be applied for

Cllr
Fabian

105 Parish Clerks Report

Agenda Item

- Land ownership records have been checked, list to be compiled of records held locally and those which are not **21/129a**
- Parish Field Lease Amendments, being discussed with Notts Wildlife trust **22/167b**
- Parish Field to be registered with Fields in Trust **22/167c**
- All policy/procedure/action plan etc documents to be published to the website **65 - 77**
- The new internal auditor has been engaged. Thanks will be sent to the past auditor **78**
- All budget changes made **89e**
- Mobile Phones for staff purchased and in use **89f**
- All training requests received have been booked **89g**
- Collingham Bowls Club additional grant awarded **89i**

- All actions relating to the annual governance statement have been completed 92
- Nottinghamshire County Council Civic Service invitation accepted 93a
- NALC AGM – noted that Cllr Blagg wishes to attend as the voting delegate

Clerk Specific Items

- All planning consultations responded to
- Item 4.5 of the Financial Regulations – Emergency Expenditure - Due to the heat and prolonged dry spell, a watering system has been sourced to ensure that the newly laid grass on the Platinum Field is able to survive. The system has been sourced on the advice of Collingham Cricket Club, who have similar issues. This was notified to the Chair and Vice chairs before expenditure confirmed

Assistant Clerk (Sarah) Specific Items

22/136 – Telephone Arrangements, work on agreed package complete

Assistant Clerk (Mary-Ann) Specific Items

Website and social media engagement continues

Area of work continues to expand

49e - IT Licences, Microsoft Licence obtained and all Parish Council emails transferred/set up as necessary. Existing contracts to be cancelled.

Lincoln stakeholders board held on Friday – no changes in the new timetable for Collingham. Any changes might be in the future

50d – Neighbourhood Plan Report from Surveys to be finalised

Reports to NCC

None		
------	--	--

Nottinghamshire County Council have advised that it is currently hopeful that FP14 (Swinderby Road to the Cross) is to have a multiuser surface installed this financial year

Reports to NSDC

None		
------	--	--

Councillor Fabian

22/192 – Memorial for Councillor Dobson, being discussed with Collingham Agricultural Society

22nd of June will be the celebration for the Langford Quarry extension to the RSPB reserve and will be attending as a RSPB volunteer

Councillor Fabian & Clerk

53b – DLUHC response started, but this is a very technical planning document. Newark & Sherwood District Council have submitted a response, which was broadly in-line with the Parish Council views although far more eloquently put.

Basic Tree Survey Course was very informative and work will now be undertaken for the annual survey. A report be presented to full council in due course

Station adopters

New planter installed on the station platform last week and filled with soil. Will be planted up when the soil has settled slightly

Councillor BlaggCollingham FC AGM – 1 June 2023

Club officials reported on all age levels involved in the Club ranging from 5 years to 84 years and the previous season's activities, including the winning of their respective leagues by the under 11's, 13's, 15's and the ladies' league. Five under 15 years' teams had been involved in cup finals with the under 17's winning their cup final. Over 500 footballers of all ages are involved with the club. This is a credit to all the volunteers involved, including the groundsmen, people who wash the kit and clean the dressing rooms.

There are some good coaches coming through at the various clubs.

Newark and Sherwood United won the Nottinghamshire Senior Cup. They currently share the ground facilities at Collingham. They have attracted some very good attendances including the cup game win against Nottingham Forest Academy.

It has been a good financial year with the Social Club supporting the football clubs. A profit of £5,518 for the year ended 31 March 2023. The Club are examining the installation of solar panels and a borehole for water. The successful outcome of both will help reduce heating and water costs.

The Club Chairman thanked the welfare officer who was retiring and paid tribute to the improvements made to the ground following accreditation by the FA. He referred to disciplinary cases and the need to abide by FA rules.

Councillor Wilson

91 – Rogation Sunday to be discussed with the PCC

The meeting closed at 7:45pm

Abbreviations:

NCC – Nottinghamshire County Council/Councillor
NSDC – Newark & Sherwood District Council/Councillor
LCS – Lincolnshire Cooperative Society
EMR – East Midlands Railway
PRoW – Public Right of Way
Y&CC – Youth & Community Centre
CDHS – Collingham & District History Society
PPG – Patient Participation Group
TVIDB – Trent Valley Internal Drainage Board
CPL – Community Partnership Library
SPD – Supplementary Planning Document
GEM – Great, Eat & Meet

Blank Page