

COLLINGHAM *Parish Council*

MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING

held at 6:30pm on 25th January 2024

at the Youth & Community Centre, Low Street, Collingham

Present: Councillors: R Fabian (Chair), S Blagg, I Orme, L Curran, J Wilson, K Walker, S Gray, A Haberton, G French

Clerk: M Horley

Assistant Clerk: H Boyd

In attendance: 4 members of the public (part)

1. **Declaration of intent to record, film or photograph the meeting by members, members of the public or the press**
None
2. **Public Forum**
Ms Parkinson spoke on the grant application from Collingham Business Community for a gazebo for use at events.
3. **The chair proposed that Agenda Item 10a be moved forward to be discussed at this point, resolved unanimously. See Agenda Item 14 for resolution.**
4. **The chair proposed that Agenda Item 10a be moved forward to be discussed at this point, resolved unanimously. See Agenda Item 13 for resolution.**
5. **To receive apologies for absence** from Cllrs Davis, Orme and French (part), resolved unanimously to accept the reasons for absence.
6. **To receive any declarations of interest** in Item 8a by Cllrs Orme and Wilson and in Item 17 by Cllr Curran
7. **To receive and approve the Minutes** of the Parish Council Meeting of 14th December 2023, previously circulated to members. These were agreed unanimously as a true record and signed by the chair.
8. **To receive reports from County and District Councillors**
Cllr Dales reported that the Gypsy and Romany Travellers allocations plan has gone off to inspectors and the Environment Agency has issued a Statement of Common Ground regarding Tolney Lane and flooding.
9. **Finance**

a. To Formally Note Items of Receipt since last meeting:

b.

Payee	Budget Title	Total
GEM	GEM - Raffle	£78.00
GEM	GEM - Donations	£120.00
E Gill & Sons Ltd (Memorials)	Burial Grounds	£255.00
Unity Trust Bank	Reserve accounts interest	£384.40
Jack's Katch	Fish Van rent	£10.00
GEM	GEM - Donations	£40.00
GEM	GEM - Raffle	£22.85

Noted

c. To Formally Approve Items paid since last meeting by BACS/PayPal

Payee	Budget	Net	VAT	Total
CRARC	Section 137 Grant	£1,000.00		£1,000.00
Mary-Ann Horley	Postage	£5.00		£5.00
First Collingham Scouts	Section 137 Grant	£595.00		£595.00
NDHAG	Section 137 Grant	£400.00		£400.00
Y&CC	Meeting Room Expenses	£15.00		£15.00
AEB Landscapes	Community Park - Maintenance	£286.05		£286.05
AEB Landscapes	Park - Inspections	£150.00		£150.00
Phoenix Hall	GEM - Room Hire	£78.00		£78.00
Bolsover District Council	Youth Engagement - Precept	£11,060.00		£11,060.00
H C Grimes & Son Ltd	Christmas Tree/Lights	£100.00	£20.00	£120.00
Collingham Memorial Hall	Youth Engagement - Precept	£170.00		£170.00
South Scarle Community Centre	GEM - Room Hire	£60.00		£60.00
Gorilla Man Fitness	GEM - Resources	£30.00		£30.00
AMZNMktplace	GEM - Food Supplies	£37.98		£37.98
NSDC	Park - Inspections	£190.00	£38.00	£228.00
Robert Townsend Electrical Ltd	Christmas Tree/Lights	£260.00		£260.00
AMZNMktplace	GEM - Food Supplies	£17.50		£17.50
AMZNMktplace	GEM - Food Supplies	£26.66		£26.66

All payments approved unanimously

d. To Approve Items for Payment to be paid by BACS

Payee	Budget	Net	VAT	Gross
Collingham YFC	Waste - Green Compost	£5.00	£0.00	£5.00
Fleet Magazine	Postage	£74.00	£0.00	£74.00
JGOW Services Ltd	Grass cutting/ground maintenance	£210.00	£0.00	£210.00
Linda Dales	GEM - Food Supplies	£23.12	£0.00	£23.12

All payments approved unanimously

e. Bank Reconciliation for the year to date

- i. November signed by Cllrs Haberton and Orme
- ii. December signed by Cllrs Orme and Walker

f. **Budget and Precept:** Resolved to accept the budget and a 5% increase to the precept.

10. Planning

a. Applications for consideration

23/01556/FUL	High Street (121), Vine Farm	Demolish existing barn. Replacement barn, store and office with solar panels. SUPPORTED by majority as will improve on existing building
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b. Applications determined

23/01655/HOUSE	Fisher Close (6)	Application Permitted
23/01678/HOUSE	Swinderby Road (9), Sunnyside	Application withdrawn
23/01875/HOUSE	High Street (120)	Application Permitted
23/01888/FUL	Fisher Close (11)	Application Permitted
23/01947/HOUSE	Low Street (5) Pine Lodge	Application Permitted
23/02007/LDCP	Orchard Stables Cottage Lane	Permitted Development
23/02130/FULM	Land Adjoining Braemar Farm Station Road	Application Permitted
23/02036/TWCA	The Lodge, Dykes End	No objections

24/00047/TWCA	Church Street (21) The Glebe	No objections
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Noted

c. Appeals Determined

22/02248/FUL	Station Road (11)	Erection of New Dwelling; Alteration of Existing Dwelling; Demolition of Existing Garage and Shed and Erection of New Garaging	Appeal Allowed
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Noted

d. Neighbourhood Plan Update

Cllr Orme reported that the grant application had been submitted and that there is to be a meeting with AECOM on 31st January regarding Design Codes.

11. **To consider wording of tender documents for the 2024-2027 Grounds Maintenance contract:** Resolved to accept dates proposed and make a decision at the February meeting.
Action: Clerk

12. **To consider taking part in consultation activities regarding the Great North Road Solar Park:** Resolved to send feedback form as a council with the clerk to circulate a draft.
Action: Clerk

13. **To discuss response to Storm Henk flooding and any additional measures needed**
 Thanks were received from the Environment Agency (EA) following good feedback from residents.
 Flood Wardens Ms Ballantyne and Mr Milner took the lead with Storm Babet where water overtopped the banks at Carlton Ferry Lane and Low Street but no properties were affected. December's incident was similar.
 Storm Henk involved newer Flood Wardens with Ms Ballantyne and Mr Milner on holiday but advising. More volunteers have expressed an interest and training dates are awaited. NSDC organised a meeting for Parish Councils in the area, attended by Cllr Blagg with reports circulated.
 Ms Ballantyne has been in touch with Nottinghamshire County Council to update the flood plan to include Westfield Lane, and the location of signs.
 The Bog Cottages and Wharf Cottage were the only properties to be inundated but bow waves from vehicles are a concern for many properties.
 District Councillor Dales reported that a Low Street resident is to be the single point of contact for residents in the area. Cllr Dales had attended the Internal Drainage Board meeting and a report was circulated. She is also to organise a meeting with NSDC officers.

- 14. To consider Section 137 application from Collingham Business Community (CBC):**
Resolved unanimously to award CBC a grant of £500 to purchase a gazebo on the condition that it be available to the wider community.
- 15. Correspondence**
- a. **Street vote development orders: consultation: Resolved to respond based on NSDC's response**
Action: Clerk
 - b. **Network Rail's Biodiversity Programme in Nottinghamshire - Share your knowledge to help restore nature:** Resolved that councillors will respond individually
 - c. **Platinum Field emails to NSDC planning enforcement: Noted**
 - d. **Lengthsman Local Newsletter & Invoicing Information: Noted**
 - e. **Polling stations consultation: Noted**
 - f. **Snowball Community App - Help required:** Resolved to publicise to residents
Action: Clerk
- 16. Fleet Article for March:** Cllrs Fabian and Gray to write, ideas contributed
- 17. Parish Clerk & Councillors Reports**
- a. Cllr Fabian reported that she had attended the Safer Neighbourhood Group meeting and that minutes would be circulated when available.
 - b. Cllr Fabian suggested that the proposed Sensory Garden at Pitomy Farm be put on hold for the moment while the implications of flooding are being considered.
- 18. To consider resolving that, under Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the public and members of the press be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in the Act.**
- 19. Staffing Matters:** Resolved that the Clerk and Assistant Clerk have passed their probation periods and that further training can be commenced.

The meeting closed at 20:19

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