



# COLLINGHAM *Parish Council*

## MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING held at 6:30pm on 14<sup>th</sup> December 2023 at the Youth & Community Centre, Low Street, Collingham

Present: Councillors: R Fabian, S Blagg, L Curran, S Gray, A Haberton, I Orme

Clerk: M Horley

Assistant Clerk: H Boyd

In attendance: One member of the public (part)

**177. Declaration of intent to record, film or photograph the meeting by members, members of the public or the press**

None

**178. Public Forum**

None

**179. To receive apologies for absence**

Apologies received from Cllr Davis due to childcare, Cllr French away, Cllr Wilson away and Cllr Walker due to illness, resolved unanimously to accept reasons for absence.

Apologies were received from District Councillor Dales, noted.

**180. To receive any declarations of interest**

Cllr Orme declared an interest in item 187b as he is Group Chair of 1<sup>st</sup> Collingham Scouts and Cllr Curran in item 191 as his wife is the clerk.

**181. To receive and approve the Minutes** of the Parish Council Meeting of 23<sup>rd</sup> November 2023, previously circulated to members. These were agreed unanimously as a true record and signed by the chair.

**182. The chair proposed that Agenda Item 187a be moved forward to be discussed at this point, resolved unanimously. See Agenda Item 187a for resolution.**

**183. To receive reports from County and District Councillors**

District Councillor Dales reported by email the appeal against the planning decision regarding 11 Station Road has been won, no further details.

**184. Finance**

IT problems meant that the accounts from November could not be prepared by the clerk, resolved that they would be circulated to councillors as soon as possible.

Action: Clerk

RF

## 185. Planning

### a. Applications for consideration

23/02014/FUL	Collingham Fire Station, Baptist Lane	Single storey rear extension from Internal alterations and creation of a new single storey extension to provide a private changing area for on-call firefighting personal  <b>Unanimously agreed to support</b>
23/02130/FULM	Land Adjoining Braemar Farm, Station Road	Office, workshops and gym, a cafe/deli, a community workshop and associated car parking  <b>Unanimously agreed to support</b>
23/02150/FUL	Land Adjoining High Street (112)	Removal of existing buildings and Erection of 1 no. dwelling and detached garage.  <b>It was unclear whether the planned garden and garage cross the line into the Green Space as defined in the adopted Local Plan policy Co/MOA.</b>  <b>Unanimously agreed to support if outside the green space</b>  <b>Unanimously agreed to oppose if in the green space</b>

### b. Applications determined

23/01717/HOUSE	Swinderby Road (67) Home Farm	Application Permitted
23/01862/TWCA	Church Lane (12)	No Objections
23/01885/TWCA	Westfield Lane (4)	No Objections
23/01964/TWCA	Baptist Lane (11)	No Objections
23/01966/TWCA	High Street (135), Holly Cottage	No Objections
23/01980/ELE	Electricity Powerline Cross Lane Collingham	Permitted Development
23/01949/S73	Station Road, Station Yard	Application Permitted

Noted

RF

**186. To consider Grounds Maintenance contractors to invite to tender for the 2024-2027 contract.**

A request was received from a resident for the contract to include leaf cleaning on Cottage Lane as the tree in question is on Parish Council land, resolved unanimously to add this to the specification.

Resolved to send the specification to all those who expressed interest, and to request a quote from Newark and Sherwood District Council (NSDC).

Action: Clerk

**187. Grant Applications**

**a. Norton Disney History and Archaeology Group**

Resolved unanimously to award a grant of £400 for 2024 funding.

Action: Clerk

**b. 1<sup>st</sup> Collingham Scouts**

Resolved unanimously to award a grant of £595 for uniforms for the new Beaver leadership team.

Action: Clerk

**188. Correspondence**

**a. VCSE Energy Efficiency Energy Scheme - opening soon**

To be posted online and passed on to the Y&CC and Jubilee Room.

Action: Clerk

**b. Invitation to Chat with Caroline: Newark and Sherwood District Council – in person and online Q&A with Nottinghamshire Police and Crime Commissioner Caroline Henry**

Cllr Gray to attend, to be booked by the clerk.

Action: Clerk

**c. East Midlands Railway (EMR) Stakeholder Conference 2023/2024**

Cllrs Orme and Haberton and the clerk to check times and possibly attend.

Actions: Clerk, Cllr Orme, Cllr Haberton

**d. RCAN and NottsALC Survey**

To respond as individuals.

Action: All

**e. Weight Limit on Station Road**

The council sympathises but has limited influence, County Councillor Darby to be consulted.

Action: Clerk

**f. Storm Babet – Post-flood letter to parishes**

Thank you to flood wardens Ms Ballantyne, Mr Milner, Cllr Blagg and Cllr Gray. Financial assistance available to improve household flood resilience to be further publicised.

Action: Clerk

**g. Traffic figures update for the A46 Newark Bypass**

Noted.

RF

**189. Fleet article for February**

Cllr Orme to write an update on the Neighbourhood Plan and the Assistant Clerk has already submitted a profile.

Action: Cllr Orme

**190. Parish Clerk & Councillors reports**

Cllr Orme reported that he, Cllr Curran and the Assistant Clerk had completed the Station Adopter's Health and Safety briefing.

**191. Staffing matters**

A meeting is being held once a month with the staffing panel with an agenda sent to clerks in advance. Both the Clerk and Assistant Clerk have had their first probation meetings.

Meeting closed at 19:34

R Fabian  
25.1.24