

# COLLINGHAM *Parish Council*

## MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING held at 6:30pm on 23 November 2023 at the Youth & Community Centre, Low Street, Collingham

Present: Councillors: R Fabian, S.Blagg, L Curran, A Haberton, S Gray, J Wilson, I Orme.

Clerk: H Boyd

In Attendance: Two members of the public (Part)

164. **Declaration of intent to record, film or photograph the meeting by members, members of the public or the press**

None

165. **Public Forum**

None

166. **To receive apologies for absence**

Apologies were received from Councillor Walker due to illness, resolved unanimously to accept reasons for absence. No apologies were received from Councillor Davis or Councillor French

County Councillor Darby was held up in traffic and District Councillor Dales was attending NSDC Planning Committee, noted.

167. **To receive any declarations of interest**

Councillor Orme declared that he is Chair of the Phoenix Community Hall committee and Councillor Wilson declared that his wife Jane Wilson is a member.

168. **To receive and approve the Minutes of:** the Parish Council Meeting of 26 October 2023, previously circulated to members. These were agreed unanimously and signed by the chair.

169. **To receive reports from District and County Councillors**

Councillor Dales had nothing to report.

170. **Finance**

a. **To Formally Note Items of Receipt since last meeting:**

Payee	Budget Title	Total
GEM (8 November) Cash	GEM - Donations	£46.00
GEM (8 November) Cash	GEM - Raffle	£31.15
CCLA	Reserve accounts interest	£413.08
Jacks Katch	Fish Van rent	£10.00
National Grid	Electricity Cable - Wayleave (one shilling per annum)	£4.60

GEM (14 November) Cash Credit 108	GEM - Donations	£35.00
GEM (14 November) Cash Credit 108	GEM - Raffle	£32.00
GEM (22 November) Cash Credit 109	GEM - Donations	£65.00
GEM (22 November) Cash Credit 109	GEM - Raffle	£29.00
E Gill	Cemetery Fees	£195.00

Noted.

**b. To Formally Approve Items paid since last meeting by BACS/PayPal**

<b>Payee</b>	<b>Budget Title</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
South Scarle Community Centre	GEM - Room Hire	£90.00	NIL	£90.00
Gorilla Man Fitness	GEM - Resources	£25.00	NIL	£25.00
Phoenix Hall	GEM - Room Hire	£117.00	NIL	£117.00
Gorilla Man Fitness	GEM - Resources	£25.00	NIL	£25.00
Amazon	GEM - Resources	£17.32	£3.46	£20.78
Amazon	GEM - Food Supplies	£9.95	NIL	£9.95
Amazon	GEM - Food Supplies	£32.98	NIL	£32.98
Amazon	GEM - Resources	£29.84	£5.97	£35.81
Amazon	GEM - Resources	£11.62	£2.32	£13.94
Amazon	GEM - Resources	£13.99	£2.80	£16.79
Amazon	GEM - Resources	£9.98	£2.00	£11.98
AEB Landscapes	Park - Inspections	£150.00	NIL	£150.00
Rosemary Fabian	GEM - Food Supplies	£3.25	NIL	£3.25
Amazon	Stationery	£21.83	£4.37	£26.20
Amazon	Stationery	£27.70	£5.54	£33.24
Amazon	Stationery	£12.06	£2.41	£14.47

All payments approved unanimously.

c. To Approve Items for Payment to be paid by BACS

Payee	Budget Title	Net	VAT	Total
Caron Ballantyne	GEM - Food Supplies	£1.84	NIL	£1.84
Caron Ballantyne	GEM - Food Supplies	£2.58	NIL	£2.58
Caron Ballantyne	GEM - Food Supplies	£4.60	NIL	£4.60
Caron Ballantyne	GEM - Food Supplies	£13.55	NIL	£13.55
Linda Dales	GEM - Food Supplies	£71.90	NIL	£71.90
Rosemary Fabian	Chairs Expenses	£2.69	NIL	£2.69
Gorilla Man Fitness	GEM - Resources	£25.00	NIL	£25.00
Bingham Ground Services	Capital Expenditure - Community Park	£4,354.56	£870.91	£5,225.47

All payments approved unanimously.

d. **Bank Reconciliation for the year to date** – signed by Cllrs Gray and Haberton

171. **Planning**

a. **Applications for Consideration**

23/01875/HOUSE	High Street (120)	Installation of Solar Panel system <b>Resolved unanimously to support Option 2</b>
23/01888/FUL	Fisher Close (11)	Erection of a concrete sectional garage on a concrete base and tarmac the driveway. <b>Resolved unanimously to support the application with a comment on drainage</b>
23/01947/HOUSE	Pine Lodge Low Street (5)	Erection of single storey detached garage including cladding. Removal of 3 trees within a Conservation Area. <b>Resolved unanimously to support the application</b>
23/01949/S73	Station Yard (Station Road)	Application for variation of condition 02 for amendments to approved scheme including change roof to dual pitch, changes to eastern elevation openings, change metal sheeting colour to Goosewing Grey and omit brickwork attached to planning permission 20/02143/FUL; Erection of steel portal framed building for light industrial use. <b>Resolved unanimously to support the application</b>
22/02406/FULM	Woodhill Road (Tector Ltd)	Demolition of existing buildings. Erection of 15 dwellings with associated

		landscaping, car parking and public amenity space. <b>Resolved unanimously to support with a comment that it is subject to resolution of the issues raised by Nottinghamshire County Council</b>
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#### b. Applications Determined

23/01367/HOUSE	Low Street (52)	Application Permitted
23/01672/TPO	Nursery Close, New Bungalow	Application Permitted
23/01745/NMA	Station Road (Station Yard)	Refused

Noted

172. **To consider Grounds Maintenance invitations to tender for the 2024-2027 contract**  
 The Council is looking for three tenders to start in April next year. The existing contractor will not be tendering due to dog fouling. Councillor Fabian will contact NSDC to request dog fouling prevention equipment and Councillor Orme will put together a pre-tender application to be discussed at the next meeting.  
 Action: Councillor Fabian, Councillor Orme
173. **To consider a proposal from Platinum Field neighbours for further planting on perimeter**  
 Resolved unanimously to defer the offer of additional bushes until the existing bushes have become established.
174. **To consider subscriptions to web services**  
 a. **Bulk email service provider - MailerLite**  
 Resolved unanimously to accept the recommendation.  
 Action: Clerk
- b. **Electronic document signing service – DocuSign**  
 Parish Clerk to check documents are getting sent to the right person as signatories can only sign all documents and not miss one if there is a conflict of interest. To be discussed further at the next meeting.  
 Action: Clerk
175. **Correspondence**  
 a. **Request for questions on Neighbourhood Policing at the Police and Crime Commissioner’s Accountability Board meeting**  
 Speeding in the village is a recurring complaint. Carry on with the Safer Neighbourhood Group and to carry on with Speedwatch. Noted.

## 176. Parish Clerk & Councillors Reports

### **Clerk**

NatWest Mandate to be completed by Councillor Fabian, Councillor Gray and the clerk.

Clerk, Assistant Clerk, Councillor Blagg and two volunteers attended Speedwatch training with NSDC then the clerk and two volunteers monitored traffic on Swinderby Road and Station Road

Stall manned at the opening of the Platinum field with displays created on the Neighbourhood Plan survey findings and on other activities the PC has organised over the past year.

The Extreme Wheels indoor season has started with much higher attendance than previous year after the decrease in minimum age to nine.

### ***Councillor Fabian***

Thanks received from members of the public for the tree planting. Will seek pre-planning advice regarding the prospective Pitomy Farm sensory garden.

### ***Councillor Blagg***

Report on the meeting of the Friends of the Trent Vale Trail (TVT), Trustees/Committee – 16 November 2023 circulated to Councillors and available on request

### ***Councillor Orme***

Reported we have had 254 residential and 17 business responses from the Neighbourhood Plan survey and Neighbourhood Plan focus groups have 21 volunteers. He also reported that the Collingham Business club are going to start getting more involved in the village and they also mentioned they will be hoping to attend the Parish Council Meetings.

### ***Councillor Wilson***

Christmas lights are being switched on this Sunday

Meeting closed at 20:30

### **Abbreviations:**

**NCC – Nottinghamshire County Council/Councillor**

**NSDC – Newark & Sherwood District Council/Councillor**

**LCS – Lincolnshire Cooperative Society**

**EMR – East Midlands Railway**

**PRoW – Public Right of Way**

**Y&CC – Youth & Community Centre**

**CDHS – Collingham & District History Society**

**PPG – Patient Participation Group**



**TVIDB – Trent Valley Internal Drainage Board**

**CPL – Community Partnership Library**

**SPD – Supplementary Planning Document**

**GEM – Greet, Eat & Meet**

**NCN – National Cycle Network**