

## 2020-23 Action Plan

Reviewed: January 2023; next review date: May 2023

Collingham Parish Council will continually review the Action Plan and will add any matters as required through the year. The Action Plan will be formally reviewed by the Parish Council on a regular basis (at least biannually) to include any update on the matters identified, addition of any further actions identified and signing off any completed actions

Objective	Action	Responsible person(s)	Timescale	Funding Stream
Better Communication	➤ Continue to promote the availability of the Parish Council 9:30 to 11:30 on Wednesday at the Village Centre May to September	➤ Clerk and Councillors	➤ Ongoing	➤ Officer Time
	➤ Continue to use the Parish Council and Community website and social media for news and events	➤ Clerk and Councillors	➤ Ongoing	➤ Officer Time
	➤ Publish Annual Report	➤ Clerk and Councillors	➤ Complete for 2022	➤ Officer Time
	➤ Work with NCC to pursue better broadband for the Parish (Fibre to the Property) BT will provide Fibre to the Property by 2026 for Collingham Village Brought to have BT fibre to the Property by 2024	➤ Staff	➤ 2026	➤ Officer Time
Engaging in Community Planning	➤ Progress a Neighbourhood Plan ➤ Consultant appointed October 2021	➤ Cllrs J&M Davies, J Barrie	➤ Small elements of background work undertaken and the plan is being progressed with the consultant.	➤ Grant
	➤ Pursue Assets of Community Value (as opportunities arise)	➤ Clerk and Councillors	➤ Ongoing	➤ Officer Time
	➤ Community Infrastructure Levy – Continue to pursue ideas raised	➤ Clerk and Councillors	➤ before expiry of funding	➤ CIL

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Improving Community Safety	<ul style="list-style-type: none"> <li>➤ Reduce Speeding Traffic – Continue with Speedwatch activities</li> <li>➤ Recruit more Speedwatch volunteers</li> <li>➤ Raise awareness of incidents of crime, including scams, via SNG and the website/social media</li> <li>➤ Continue to work with Collingham Village Care to provide signs and benches/perches especially for those residents with Dementia – Station adoption will address the signing at the station, pointing to the “village”</li> </ul>	<ul style="list-style-type: none"> <li>➤ Cllrs Gray (Brough) and Assistant Clerk (Collingham)</li> <li>➤ Assistant Clerk and Councillors</li> <li>➤ Staff and Councillors</li>   <li>➤ Cllrs J&amp;M Davies, Clerk</li> </ul>	<ul style="list-style-type: none"> <li>➤ Ongoing</li> <li>➤ Ongoing</li> <li>➤ Ongoing</li>   <li>➤ Commence installation 2023</li> </ul>	<ul style="list-style-type: none"> <li>➤ Officer &amp; Councillor Time</li> <li>➤ Officer &amp; Councillor Time</li> <li>➤ Officer &amp; Councillor Time</li>   <li>➤ Capital/ Grant</li> </ul>
Emergency planning	<ul style="list-style-type: none"> <li>➤ Work with NCC emergency planning team to implement the flood signage plan policy as may be required</li> </ul>	<ul style="list-style-type: none"> <li>➤ Clerk as lead flood warden</li> </ul>	<ul style="list-style-type: none"> <li>➤ NCC have all the information, awaiting formal documentation</li> </ul>	<ul style="list-style-type: none"> <li>➤ Officer Time</li> </ul>
	<ul style="list-style-type: none"> <li>➤ Recruit more Flood Wardens – training and PPE to be provided by NCC</li> </ul>	<ul style="list-style-type: none"> <li>➤ Clerk</li> </ul>	<ul style="list-style-type: none"> <li>➤ Recruitment ongoing – Training provided for new flood wardens</li> </ul>	<ul style="list-style-type: none"> <li>➤ Officer Time</li> </ul>
Engage in Community activities	<ul style="list-style-type: none"> <li>➤ Continue to work with NCC Inspire to support the Community Partnership Library (CPL)</li> </ul>	<ul style="list-style-type: none"> <li>➤ Cllr Fabian and Clerk</li> </ul>	<ul style="list-style-type: none"> <li>➤ Ongoing</li> </ul>	<ul style="list-style-type: none"> <li>➤ Officer &amp; Councillor Time</li> </ul>
	<ul style="list-style-type: none"> <li>➤ Best Kept Village – Work with community groups and residents to enhance the environment in all areas</li> </ul>	<ul style="list-style-type: none"> <li>➤ Cllrs and Staff</li> </ul>	<ul style="list-style-type: none"> <li>➤ Ongoing</li> </ul>	<ul style="list-style-type: none"> <li>➤ Revenue</li> </ul>
	<ul style="list-style-type: none"> <li>➤ Station Adoption – Work with community groups to enhance the environment</li> </ul>	<ul style="list-style-type: none"> <li>➤ Cllrs, volunteers and Staff</li> </ul>	<ul style="list-style-type: none"> <li>➤ Ongoing</li> </ul>	<ul style="list-style-type: none"> <li>➤ CIL/Capital/ Revenue/ Grant</li> </ul>

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Maintain and Enhance Community Assets	➤ Pursue the refurbishment of the Skate Park, including seeking grant opportunities for the expenditure required – hold opening ceremony and complete the final landscaping work	➤ Cllrs Allen & Fabian and Clerks	➤ Complete – Official opening held October 2021	➤ Capital/ Revenue/ Grant
Enhance Youth Provision	➤ Following the success of the Skate Park Jam in October 2021, pursue additional youth provision with Extreme Wheels for 2022/23	➤ Cllr Fabian and Clerks	➤ Commenced Easter 2022 ➤ Provision to be continued in 2023/24	➤ Revenue/Grant
Aspire to be a Quality Council	➤ Apply for Local Council Award Scheme – Quality Gold Level	➤ Clerk	➤ Achieved July 2021	➤ Officer Time