

COLLINGHAM *Parish Council*

MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING held at 7:15pm on 27 July 2023 at the Youth & Community Centre, Low Street, Collingham

Present: Councillors: S Blagg, L Curran, E Davis, R Fabian (Chair), S Gray, A Haberton,
K Walker, J Wilson

District Councillor Dales

Clerk: C Ballantyne

Assistant Clerk: M-A Horley

In Attendance: 0 members of the public

Action by:

- 106 Declaration of intent to record, film or photograph the meeting by members, members of the public or the press**
None
- 107 Public Forum**
No members of the public present
- 108 To receive apologies for absence**
Apologies for absence were received from Councillors French and Orme, resolved unanimously to accept the reasons for absence
Apologies were received from District Councillor Farmer, noted
- 109 To receive any declarations of interest**
Councillor Fabian declared an interest in Agenda Item 113 application 23/01044/S73M and 112b for expenses
Councillor Wilson declared and interest in Agenda Item 113 application 23/01080/LBC
- 110 To receive and approve the Minutes:** of the Parish Council Meeting of 22 June 2023, previously circulated to members. These were agreed unanimously and signed by the Chair
- 111 To receive reports from County and District Councillors**
- District Councillor Mrs Dales***
Nothing new to report
- County Councillor Mrs Darby***
Written report received and available upon request to parishioners
- 112 Finance**

- a) **To Formally Note Items of Receipt for the Month:**
Receipts

GEM (28 June) Cash	GEM - Donations	£57.00
GEM (28 June) Cash	GEM - Raffle	£33.00
GEM (4 July) Cash	GEM - Donations	£40.00

GEM (4 July) Cash	GEM - Raffle	£30.00
GEM (12 July) Cash	GEM - Donations	£45.00
GEM (12 July) Cash	GEM - Raffle	£33.00
GEM (18 July) Cash	GEM - Donations	£29.50
GEM (18 July) Cash	GEM - Raffle	£20.00
GEM (26 July) Cash	GEM - Donations	£57.00
GEM (26 July) Cash	GEM - Raffle	£35.00
HMRC	VAT Refund	£1,076.54

Noted

b) **To Formally Approve Items paid since last meeting by BACS/PayPal**

Expenditure		VAT	Total	
Lindum Fire Services	Building Maintenance	£35.00	£7.00	£42.00
Phoenix Hall	GEM - Room Hire	£104.00	NIL	£104.00
Rosemary Fabian	Training - Mileage	£51.75	NIL	£51.75
Rosemary Fabian	GEM - Food Supplies	£1.65	NIL	£1.65
Jo Bennett	GEM - Room Hire	£90.00	NIL	£90.00
Gorilla Man Fitness	GEM - Resources	£25.00	NIL	£25.00
Linda Dales	GEM - Food Supplies	£93.23	NIL	£93.23
Bingham Ground Services	Capital Expenditure - Community Park	£2,066.75	£413.35	£2,480.10
Linda Dales	GEM - Food Supplies	£37.43	NIL	£37.43

Noted

c) **To Approve Items for Payment for the Month to be paid by BACS**

Expenditure		VAT	Total	
Mary-Ann Horley (Amazon)	Individual Items	£17.99	NIL	£17.99
Y&CC	Meeting Room Expenses	£10.00	NIL	£10.00
Gorilla Man Fitness	GEM - Resources	£25.00	NIL	£25.00

All payments approved unanimously

d) **Bank Reconciliation for the year to date** –signed by Cllrs Curran and Davis, noted

e) **To consider all training requests/requirements**, resolved unanimously that all Clerk training requests would be booked

f) **To receive update from Norton Disney History and Archaeology Group**, noted

g) **To consider purchase of a new beacon for future events**, resolved unanimously that new hoses be installed if possible, a new one to be purchased if necessary. **Cllr Fabian**

113 **Planning**

a) **Applications for consideration**

23/01034/HOUSE	Lunn Lane (12)	Application of timber cladding to existing rear extension and installation of replacement GRP roofs – SUPPORTED unanimously
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23/01044/S73M	Braemar Farm, Land Adjoining	Application for variation of conditions 13 and 14 to allow change of use of 2 No. ground floor units to gym attached to planning permission 20/02366/FULM; Office and workshops, cafe/deli, community workshop, gym and therapy centre with associated car parking. Condition 13 varied to allow for a change of use of 2No. ground floor units to be used as a gym. Current use is stated as office/workshop Use Class E(g)(i) and E(g)(ii) Condition 14 varied to allow the planning approval 20/02366/FULM to marry with the more recent approval 22/01683/FUL relating to the car park/gym amendment – SUPPORTED unanimously by those voting
23/01080/LBC	High Street (121), Vine Farm	Rebuild Garden Boundary Wall – SUPPORTED unanimously by those voting
23/01095/HOUSE	High Street (137), Kent Cottage	Proposed new front wall, replacement garage, single storey and two storey rear extension. – SUPPORTED unanimously

b) **Applications Determined**

22/01458/DISCON	High Street (1)	DOC - Part conditions discharged
23/00314/LBC	High Street (49), Fern Cottage	Application withdrawn
23/00468/FUL	Station Road (Collingham Railway Station)	Application Permitted
23/00557/DISCON	Station Road (Braemar Farm), Land Adjoining	All Conditions Discharged
23/00827/ADV	Station Road, Land adjacent to Breamar Farm	Application Permitted
23/00892/TWCA	High Street (27)	No objections
23/00897/TWCA	Dykes End (2), The Lodge	No objections
23/00925/HOUSE	High Street (69), Chatwood	Application Permitted
23/01071/TWCA	Low Street (14), Lime Tree House	No objections
23/01093/TWCA	Queen Street (21)	No objections

Noted

114 To consider change Standing Orders 1s and 3c, 3d to amend the time of future meetings, resolved unanimously that all future meetings would now commence at 6:30pm

Clerk

115 To consider Parish Events:

- a) **Opening event for the Platinum Field, including planting of specimen trees**, resolved unanimously that the trees would be planted Saturday 18th November. **Assist Clerk**
Date to be notified to the Phoenix Hall so they can make arrangements
- b) **Christmas Lights Switch on**, resolved unanimously that a tree would be purchased and lit in the village centre. An event in conjunction with the Young Farmers would be arranged for Sunday 26th November **Clerk & Cllr Wilson**
- c) **Tour of Britain – Stage 4**, resolved unanimously that this event would be promoted. Request to be made of Gusto Construction and the LCS for support for this event. GEM will be asked to make bunting to be erected for this event **All**
- d) **Remembrance Sunday**, resolved unanimously that wreaths would be purchased for these events. Resolved unanimously that if permission could be obtained from the land owner a female silhouette would be purchased **Clerk & Cllr Wilson**
- e) **Autumn Litter Pick**, resolved unanimously that an event would be arranged for Saturday 7th October **All**
- 116 To consider changes to social media platforms used**
Turn off Twitter
Turn on Threads and LinkedIn **Assist Clerk**
Resolved unanimously that all proposals would be implemented
- 117 To consider comments received on the Cross Site and the Pinfold**, resolved unanimously that yellow rattle plug plants be obtained and a cut be undertaken as soon as possible on the Cross Site. A strim of the path to be undertaken at the Pinfold. Working parties arranged. **All**
- 118 Correspondence**
- a) Notts ALC – changes to constitution, resolved unanimously that no comments were required **Clerk**
- b) Annual Safety Letter – Exolum Pipeline System, noted
- 119 Fleet Article for September – Cllrs Blagg and Curran to write, topics were suggested**
- 120 Parish Clerks Report** **Agenda Item**
- Land ownership records have been checked, list to be compiled of records held locally and those which are not **21/129a**
 - Parish Field Lease Amendments, being discussed with Notts Wildlife trust **22/167b**
 - Parish Field to be registered with Fields in Trust **22/167c**
 - Strimmer for Lengthsman purchased **102e**
 - ILCA training arranged for Cllrs Fabian and Gray **102f**

Clerk Specific Items

- All planning consultations responded to
- Residents comments with regard to fencing on Moor Road have been acknowledged
- Issue with Nottinghamshire County Council proposal to surface PRoW14, project is now uncertain

- O2 Mobile Signal issues – to be passed to the MPs office
- ACV for the Royal Oak to be submitted in accordance with agreed list

Assistant Clerk (Mary-Ann) Specific Items

Website and social media engagement continues

Area of work continues to expand

49e – IT Licences, Microsoft Licence obtained and all Parish Council emails transferred/set up as necessary. Existing contracts cancelled.

Reports to NCC

None		
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Reports to NSDC

ESB 5142624	Dead Animal	Badger
ESB5143873	Dead Animal	Badger on Northcroft Lane

Councillor Fabian

22/192 – Memorial for Councillor Dobson, has now been agreed with Collingham Agricultural Society

102g – Capital and revenue works orders placed for safety matting

104a – Peagant Master informed of the intention to hold an event. Royal Oak pleased to host the event. Grants to be completed when available

Councillor Walker

Hedge to the east side of the Orchard needs to be trimmed – Clerk to request householders undertake maintenance

Barnfield Road to Blackburn Close – dead tree – Clerk to investigate

Dyke on Swinderby Road needs to be cleaned out – Clerk to raise with the IDB Nottinghamshire County Council verges in need of attention – Clerk to report

Cllr Curran

Concerns have been raised with regard to the Football Club and issues of parking on Newark and Sherwood match days. Clerk to be raise with both football clubs

121 To consider resolving that under Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the public and members of the press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in the Act

122 **Staffing Matters**
Resolved unanimously that the Clerks resignation be accepted with an end date of 30 October and an advert placed as soon as possible to recruit for this position.

**Staffing
Panel**

The meeting closed at 8:45pm

Abbreviations:

PRoW – Public Right of Way

GEM – Great, Eat & Meet

TVIDB – Trent Valley Internal Drainage Board

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